

# Registration

## 2023 AALS Annual Meeting

Association of American  
Law Schools



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Last Name

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First Name

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Middle  
Initial

### Registrant Information

Badge Name *(if different from left)*

Law School/Organization

City

State

Email

Secondary Email *(for additional confirmation)*

### Registration Type

By  
Nov. 16

After  
Nov. 16

- |   |       |       |
|---|-------|-------|
| <input type="checkbox"/> Member & Fee-Paid Law Schools:<br>Faculty/Staff                    | \$495 | \$545 |
| <input type="checkbox"/> Member & Fee-Paid Law Schools:<br>New Law School Faculty (0-3 yrs) | \$250 | \$300 |
| <input type="checkbox"/> Member & Fee-Paid Law Schools:<br>Emeritus/Retired Faculty         | \$250 | \$300 |
| <input type="checkbox"/> Non-Member Law Schools: Faculty/Staff                              | \$545 | \$595 |
| <input type="checkbox"/> International Law Schools: Faculty                                 | \$495 | \$545 |
| <input type="checkbox"/> Spouse/Partner (18+)<br><i>Indicate full name below:</i>           | \$35  | \$35  |

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### Special Events

I Plan to Attend the Following Events  
*(no extra charge):*

- A Session for First-Time Meeting Attendees  
*Wed., Jan. 4 - 5:00 to 6:00 pm*
- AALS Presidential Opening Plenary Program  
*Thu., Jan. 5 - 10:00 to 11:40 am*
- AALS Opening Reception  
*Thu., Jan. 5 - 5:00 to 6:30 pm*

Please complete entire section. Credit cards cannot be processed if all information is not provided.

Print name on credit card:

CREDIT CARD #

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American Express     MasterCard     Visa

I authorize this charge on my credit card.

Signature of cardholder: \_\_\_\_\_

Exp. Date (required): \_\_\_\_ / \_\_\_\_ CVC Code: \_\_\_\_

- **Paying by Credit Card?** Complete this form and fax to (202) 872-1829 or mail to: 1614 20th Street NW, Washington, DC 20009.
- **Paying by Check?** Make payable to *Association of American Law Schools* in U.S. Dollars and mail with this form to above address.

**All Forms Must Arrive at AALS by December 16, 2022**

**New:** On Site registration will be available for a \$50 fee.



## Registration Rates

The Full Meeting registration rate includes admission into all AALS programs, except ticketed events listed below. Speakers and attendees who attend any sessions at the Annual Meeting are required to pay the registration fee.

## Ways to Register and Forms of Payment

Register online using our convenient [Individual](#) or [Group Registration](#) systems; pay with Visa, MasterCard, or AMEX. You may also register by check or credit card using a paper registration form (fax and mailing information included below). To ensure the security of payment information in accordance with Payment Card Industry Association standards, email registration is no longer available.

## Spouse/Partner Registration

A non-faculty/staff spouse or partner is welcome to attend with any full meeting registrant. There is a special type of registration for spouse/partner that you may purchase for \$35 either during your initial registration process or on-site. A spouse/partner registration may not be used by any individual who is also a law school faculty/staff member.

## Email Confirmations

For online registrations, email confirmations are automatically generated and received within a few minutes. There is also an opportunity to send secondary email confirmations in both the Individual and Group Registration systems. For paper forms – including mailed check payments – email confirmations will be sent after the registration process has been completed. For general information on the conference hotels please visit the [Housing](#) page on the Annual Meeting webpage.

## Cancellation Policy

Cancellations must be made in writing and submitted by December 16, 2022. A refund of all registration fees, minus a \$50 processing fee, will be issued to these requests. Cancellations received after this date, as well as no-shows to the Annual Meeting, are not eligible to receive refund. Cancellation requests can be made by email ([registration@aals.org](mailto:registration@aals.org)) or mail (information included below). Registration substitutions are welcome, and can be submitted up until January 1, 2023. Instructions are available on the [Registration FAQ](#) page.

## Access-Related Accommodations

For information on access-related accommodations please visit the Annual Meeting Accessibility webpage. Contact the AALS at [accommodations@aals.org](mailto:accommodations@aals.org) no later than December 9, 2022 so that we may assist with services you need.

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- **Fax Registration Correspondence to:** (202) 872-1829
  - **Mail Registration Correspondence to:**  
AALS, c/o Registration, 1614 20th Street NW, Washington, DC 20009

Visit the [Annual Meeting Webpage](#) for More Information and [Meeting FAQs](#).