

Candidates

2019 FACULTY RECRUITMENT CONFERENCE

October 3 – 5, 2019

**Marriott Wardman Park Hotel
Washington, D.C.**



Association of American Law Schools

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Executive Director

Judith Areen

October 3, 2019

Dear Candidate,

Welcome to the 2019 Faculty Recruitment Conference. AALS staff is ready to help you, so please alert us to ways we can be of assistance.

We hope to see you at the Candidates Workshop on Thursday afternoon as well as at the hosted hospitality rooms and receptions held each day of the conference.

AALS has made every effort in our arrangements with the hotel to facilitate your interviewing process. If you have difficulty resolving an issue with the hotel, please contact an AALS team member at the AALS Registration Desk, Thurgood Marshall Ballroom Foyer, Mezzanine Level, or email frc@aals.org.

If you have any mobility or access issues at the hotel, please email frc@aals.org and our staff at the conference will assist you.

Please take a moment to review the general guidance included in this packet. After the meeting, we will send you an electronic evaluation. We welcome your feedback and comments regarding this conference and the Faculty Appointments Register. We will use your feedback to improve AALS Faculty Recruitment Services in the future.

Best wishes for a successful conference.

Sincerely,

Judith Areen
Executive Director

General Guidance, Locating Interview Rooms

Finding Interview Rooms

Rooms have four-digit numbers:

- The first digit indicates the floor
- The second digit indicates the part of the hotel:
 - 0 or 1 is the Center Tower
 - 2 is the Park Tower
 - 3 is the Wardman Tower
- The last two digits indicate the room number on the floor

Example: Room 1340 is on the first floor of the Wardman Tower.

Exceptions:

- Rooms 101-180 are on the first floor (Mezzanine level) of the Center Tower
- Rooms 1001-1107 are on the tenth floor of the Center Tower

Food Options

You may order from hotel's "Fresh Bites" service to pick up from one of the hotel's food outlets or arrange delivery. Keep in mind, due to volume, delivery times may exceed the normal 30 minutes. Call "At Your Service" from your room to place your order, 6 am – 11 pm.

Other options inside the hotel include:

- Stone's Throw, open for breakfast and lunch from 6 am – 3 pm. They will offer a \$20 buffet lunch on Friday and Saturday, 11:30 am – 3 pm.
- Woodley Park Pantry, open from 6 am – 11 pm, serving Illy's Coffee, breakfast, lunch, and dinner.
- Lobby Lounge, serving lunch, cocktails, hors d'oeuvres, and dinner, 11 am – 12 am

Internet Access

Access complimentary WiFi at the Candidate's Workshop and hospitality lounges, in the hotel lobby, and in public areas.

Network: Marriott Conference
Password: AALS2019

Complimentary internet is also provided in guest rooms.

Statement on Equality and Non-Discrimination

Equality and non-discrimination are AALS core values. All participants at AALS events are expected to treat others with dignity and respect and in a manner that is consistent with these core values. Individuals who have concerns about the treatment they or others experience at the 2019 Faculty Recruitment Conference are encouraged to report it to Erick Brown, Database and Registration Manager, at 202-296-2355 or ebrown@aals.org or to Mary Cullen, Associate Director of Meetings, at 202-296-4755 or mcullen@aals.org.

Schedule

Thursday, October 3

10 am – 7:30 pm

AALS Registration and Information Desk

Thurgood Marshall Ballroom Foyer, Mezzanine Level

10 am – 3:30 pm

FAR Candidates Lounge

Johnson, Mezzanine Level

Relax or prepare for your next interview in a quiet atmosphere. Enjoy complimentary beverages.

Candidates' Workshop

3:30 pm – 5:15 pm

Thurgood Marshall Northwest (Mezzanine Level)

Introduction and Overview

Sean Megan Scott, Professor of Law,
Loyola Law School

Welcoming Remarks

Darby Dickerson, Dean, UIC John
Marshall Law School

Question and Answer – Small Groups

Candidates will discuss their interview questions with members of hiring teams seated at their tables

Question and Answer – Audience-wide Session

In this final session, we will open the discussion to the entire audience and solicit broader advice from members of hiring teams present

Closing

Sean Megan Scott, Professor of Law,
Loyola Law School

6 pm – 7:30 pm

Religiously Affiliated Law Schools Reception, Hosted by Baylor University School of Law; Boston College Law School; Brigham Young University, J. Reuben Clark Law School; Benjamin N. Cardozo School of Law; The Catholic University of America, Columbus School of Law; Georgetown University Law Center; Gonzaga University School of Law; Loyola University Chicago School of Law; Loyola Law School, Los Angeles; Mississippi College of Law; Notre Dame Law School; St. John's University School of Law; Villanova University, Charles Widger School of Law; Co-Sponsored by AALS Section on Law and Religion

Harding, Mezzanine Level

All candidates and interview team members are invited.

Friday, October 4

7:30 am – 6 pm

AALS Registration and Information Desk

Thurgood Marshall Ballroom Foyer, Mezzanine Level

7:30 am – 6 pm

FAR Candidates Lounge

Johnson, Mezzanine Level

Relax or prepare for your next interview in a quiet atmosphere. Enjoy complimentary beverages.

8 am – 6 pm

AALS Section on Minority Groups Hospitality Lounge

Jackson, Mezzanine Level

Candidates are invited to join faculty from the Section on Minority Groups in a collegial atmosphere to discuss topics of interest and enjoy refreshments.

There will be a Question and Answer Session at noon.

AALS Section on Women in Legal Education Hospitality Lounge

Jefferson, Mezzanine Level

Candidates are invited to join faculty from the Section on Women in Legal Education in a collegial environment to discuss topics of interest and enjoy refreshments.

There will be a Question and Answer Session at 5 pm.

2 pm – 3:30 pm

AALS Section on Legal Writing, Reasoning, and Research Information Session and Reception

Taylor, Mezzanine Level

The Legal Writing, Reasoning, and Research Section invites interested candidates and committees to a reception to network and learn about the evolving field of legal method and communication.

6 pm – 7:30 pm

AALS Reception for FAR Candidates and Interview Teams

Thurgood Marshall Northwest, Mezzanine Level

All candidates and interview team members are invited to enjoy complimentary beverages and hors d'oeuvres.

7 pm – 8:30 pm

AALS Section on Sexual Orientation and Gender Identity Issues Hospitality Reception

Wilson C, Mezzanine Level

All candidates and interview team members are invited to join members of the Section on Sexual Orientation and Gender Identity Issues for a reception.

Saturday, October 5

7:30 am – 5 pm

AALS Registration and Information Desk

Thurgood Marshall Ballroom Foyer, Mezzanine Level

FAR Candidates Lounge

Johnson, Mezzanine Level

Relax or prepare for your next interview in a quiet atmosphere. Enjoy complimentary beverages.

8 am – 3 pm

AALS Section on Minority Groups Hospitality Lounge

Jackson, Mezzanine Level

Candidates are invited to join faculty from the Section on Minority Groups in a collegial atmosphere to discuss topics of interest and enjoy refreshments.

AALS Section on Women in Legal Education Hospitality Lounge

Jefferson, Mezzanine Level

Candidates are invited to join faculty from the Section on Women in Legal Education in a collegial environment to discuss topics of interest and enjoy refreshments.

Marriott®

WARDMAN PARK HOTEL

Accessibility

If you have mobility or access issues at the hotel, email frc@aals.org for help.

Messaging Services

If you are not using phone or email to communicate with your interviewers, you can send and receive hard copy messages and/or materials at the AALS Registration and Information Desk (Marriott Foyer, Mezzanine Level). Make sure the recipient's name is on any information you leave. Messages not retrieved by the end of the conference will be mailed to candidate or school address we have on file.

Fitness Center

The Fitness Center on the lobby level is free to hotel guests and accessible 24 hours a day with a guest room key. There is a jogging course in Rock Creek Park near the hotel; ask the concierge for details and directions.

Hotel Parking

Self-parking: \$48 per day
Valet parking: \$55 per day

Local Transportation

The hotel is close to the red line Woodley Park/Adams Morgan/National Zoo stop on Metro, Washington, DC's subway system. Visit www.wmata.com for schedules and trip planning.

FedEx Office

Copy Service

Black & White Copies	
Per Page	\$0.20
Color Copies	
Per Page	\$1.69
Copies on Special Paper	(additional)
Color Paper (b/w)	\$0.23
Specialty Paper (b/w)	\$0.32
Three Hole Drilled (per 100)	\$1.00
Card Stock	\$0.32

Computer Service

Workstation	
Per Session, Per Minute	\$0.40
<i>Internet Access Available (email)</i>	
Microsoft Operating System	
XP	
Software	
Word, Powerpoint, Excel	

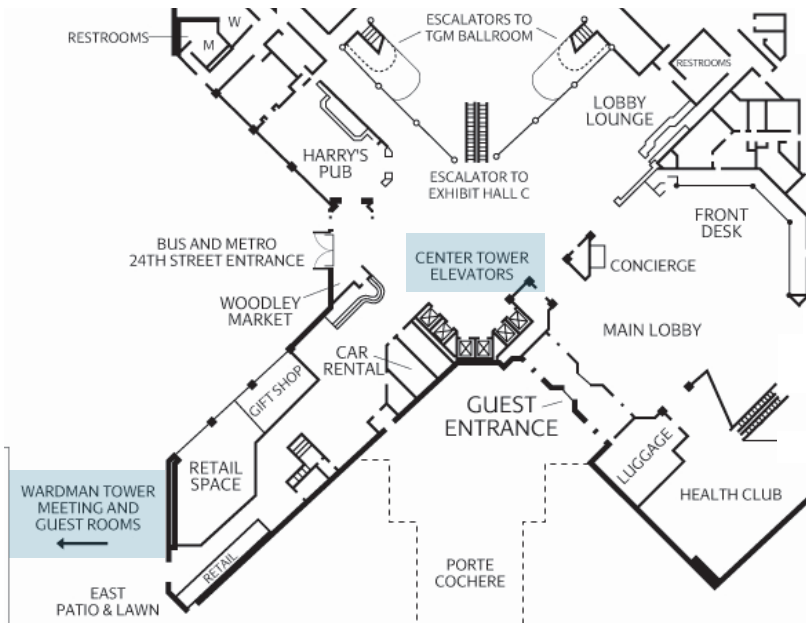
Printing Service

Black & White Laser Prints	
8.5 x 11	\$0.59
11 x 17	\$1.18
Color Laser Prints	
8.5 x 11	\$1.99
11 x 17	\$3.98

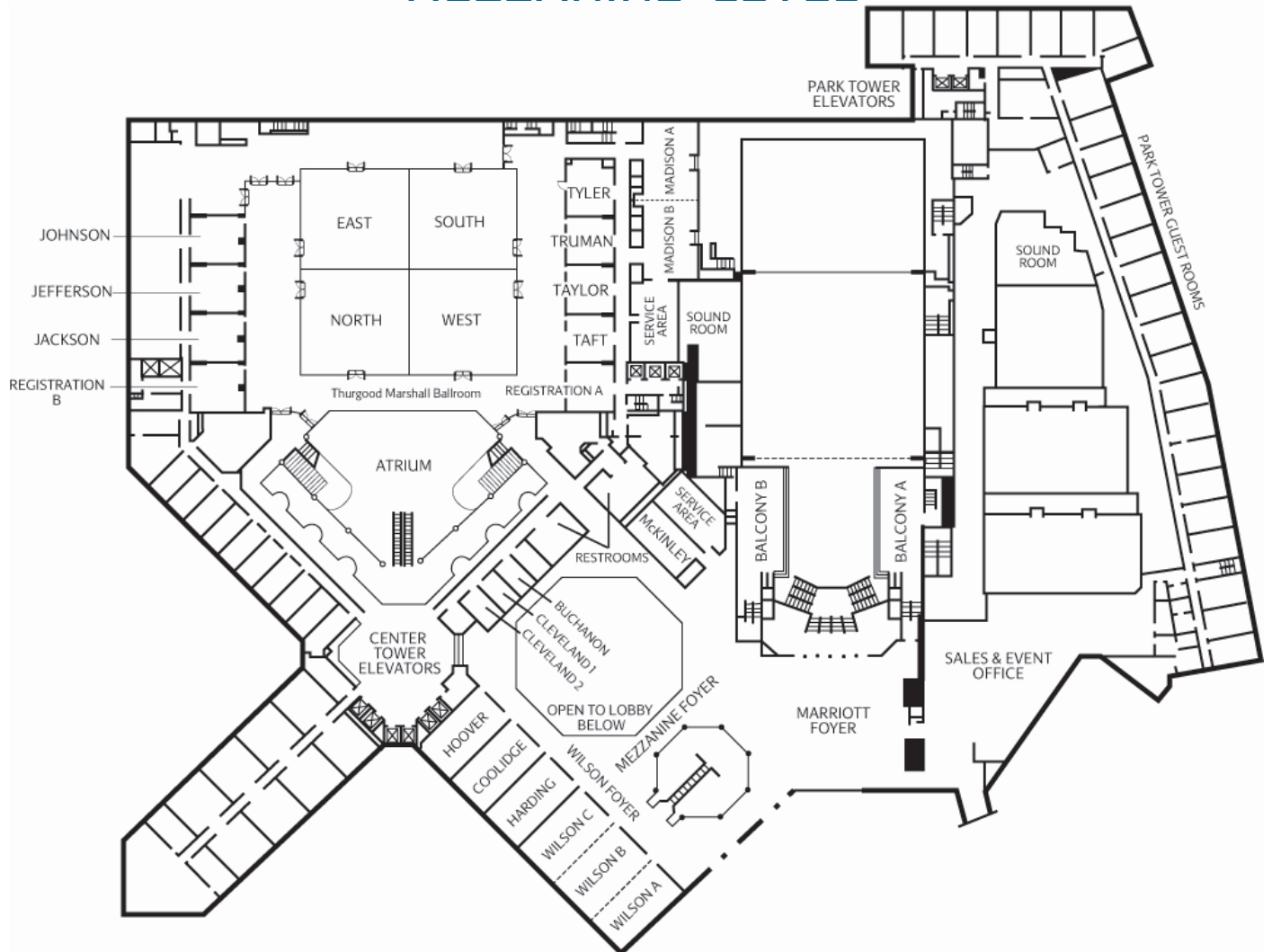
Office Supplies

Glue, Envelopes, Folders, Highlighters, Index Cards, Labels, Thumb Drives, Markers, Paper Clips, Pens & Pencils, Post-It Notes, Scissors, Staplers, Receipt Books, Tape, Thumb Tacks

LOBBY LEVEL



MEZZANINE LEVEL



AALS Calendar

2020

Annual Meeting

Thursday, January 2 – Sunday, January 5
Washington, DC

Conference on Clinical Legal Education

Sunday, May 3 – Wednesday, May 6
Orlando, FL

Workshop for New Law School Teachers

Thursday, June 4 – Saturday, June 6
Washington, DC

Faculty Recruitment Conference

Thursday, October 14 – Saturday, October 16
Washington, DC

2021

Annual Meeting

Tuesday, January 5 – Saturday, January 9
San Francisco, CA

Faculty Recruitment Conference

Thursday, October 13 – Saturday, October 17
Washington, DC

Association of American Law Schools

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