

SAMPLE ANNOUNCEMENT TEMPLATE

Call for Papers for Section on <> Program at the AALS Annual Meeting

The Section on <> is pleased to announce a Call for Papers from which <one or two> additional presenters will be selected for the section's program to be held during the AALS <insert year> Annual Meeting in <city> on <insert program title>. <Insert program description.>

Form and length of submission, anonymous review:

Describe submission requirements and length/word limit. If an anonymous review, a cover letter with the author's name and contact information should accompany the paper.

Papers to be published in law review or law journal:

List name of journal or law review.

Submission method and due date:

Papers should be submitted electronically to Professor <> at <email address>. The due date for submission is **day, date, year**. The author of the selected paper(s) will be notified by **day, date, year**. The Call for Paper presenters will be responsible for paying their registration fee and hotel and travel expenses.

Submission review:

Papers will be selected after review by members of the Executive Committee of the Section OR by a Committee appointed by the Section Chair.

Inquiries or questions:

Any inquiries about the Call for Papers should be submitted to: *professor name, school, email, or phone*.