Access to Justice

Association of American Law Schools

112th Annual Meeting

January 3 – 6, 2018  |  San Diego, California
#aals2018  |  aals.org/am2018/IA

SECTION ON INSTITUTIONAL ADVANCEMENT PROGRAM

January 4 – 5, 2018
Manchester Grand Hyatt*

* Registration at the Marriott Marquis San Diego Marina

For alumni relations, communications, and development professionals
Meet us in San Diego

for the 112th Annual Meeting of the Association of American Law Schools

It is my pleasure to invite you to San Diego this coming January 3-6, 2018. Join us for the 112th Annual Meeting of the Association of American Law Schools and engage with your colleagues and communities in exploration of this year’s theme: Access to Justice.

The mission of AALS and, by extension, the purpose of the Annual Meeting, is to uphold and advance excellence in legal education. Law schools continue to face challenges, including the recent turn in public opinion against higher education in general. How do we, as individual scholars as well as our law schools as academic entities, take this opportunity to improve our teaching, communicate the value of law and legal education, and advance access to justice?

Our schedule of programs will address these topics holistically, on scales both individualized and broad. We have welcomed diverse viewpoints and thoughtful review within our general AALS programs, and the 102 AALS Sections have designed their programs and panels with an eye to their particular discipline. No other gathering of law professors and professional staff is as large or complete a representation of the varying perspectives that make up the U.S. legal academy.

We have made every effort to keep our meeting affordable. If you register before November 17, 2017, you will receive a discount on your registration fee. AALS has negotiated a rate of $165 per night for a single or double occupancy room in our waterfront hotel, the Manchester Grand Hyatt. Your budget is important to us, and with these discounts and benefits, we hope you’ll join us and participate in the meeting this year.

I hope to see you in San Diego this January.

Judith Areen
AALS Executive Director

Photo courtesy Joanne DiBona, SanDiego.org
2018 Institutional Advancement Planning Committee

Trent Anderson, St. John’s University School of Law
Alison Coppelman, The University of Chicago, The Law School
Brian Costello, Loyola Law School, Los Angeles
David Finley, Chapman University Dale E. Fowler School of Law, Co-Chair
Allison Neumeister Fry, Stanford Law School, Co-Chair
Jeffrey Hilperts, The Ohio State University, Michael E. Moritz College of Law
Darnell Hines, Northwestern University Pritzker School of Law
Jini Jasti, University of Wisconsin Law School
Lisa Snedeker, Wake Forest University School of Law
Lindsey Williams, University of California, Los Angeles School of Law

AALS returns to the West Coast for the 112th Annual Meeting
General Meeting Information

Accessibility
AALS is committed to making our meetings and events accessible to all our attendees. Visit aals.org/am2018 and click on “Accessibility” for more information. Please contact AALS at accommodations@aals.org so that we may assist you.

Arts, Culture, and Local Attractions
San Diego’s scenic beauty, art and cultural attractions, diverse communities, and world-class cuisine are just some of the many wonderful experiences that the city has to offer. Popular destinations include the San Diego Zoo, Sea World San Diego, Gaslamp Quarter, Midway Aircraft Carrier Museum, San Diego Harbor Excursion, San Diego Maritime Museum, Old Town Trolley Tour, San Diego Whale & Dolphin Watching, Balboa Park/Museums, and Old Town State Historic Park. For more information on attractions, restaurants, sightseeing, shopping, and sporting events, please visit the San Diego Tourism Authority at www.sandiego.org.

Childcare
AALS does not provide childcare services onsite at the conference. Consult with the hotel concierge for information.

Continuing Legal Education Credit
AALS has not received certification as a CLE provider for the 2018 Annual Meeting. CLE sign-in sheets will be available in the rear of each session’s meeting room. AALS can provide verification that you attended the session if you sign the CLE sign-in sheet. You may request letters of attendance by writing to cleattendance@aals.org after the meeting.

Mobile App
Once again, AALS will offer a mobile app for the Annual Meeting. This app will allow you to easily view programs, speakers, hotel floorplans, exhibitor lists, and social features on your phone or tablet. You will also be able to create a personalized schedule of sessions to attend. The mobile app will contain the most current information, including all the late changes not included in the printed program.

Program Updates
For up-to-date information about the meeting, program schedule, and speakers, please visit the AALS website at www.aals.org/am2018.

Social Media
We hope you follow AALS on Twitter, Facebook, Instagram, and LinkedIn. Please tweet about the conference using the hashtag #AALS2018.

Transportation
San Diego International Airport (SAN) accommodates more than 600 flights daily and is located three miles northwest of downtown San Diego. Several airport shuttles as well as limousines, town cars, taxis, and ridesharing services such as Uber and Lyft offer services from airport and around the city. For more details on transportation visit www.aals.org/am2018.

Weather
In January, San Diego temperatures remain mild and well above freezing; nearly every day warms to over 50°F. The minimum temperature usually falls between 47 and 51°F and the maximum temperature falls between 63 and 68°F. Conference attendees are encouraged to bring a mid-weight jacket and to check the forecast for rain or unusual temperature drops/spikes prior to travel.
Institutional Advancement Program Schedule

As of July 25, 2017
Manchester Grand Hyatt

THURSDAY, JAN. 4 – DAY ONE

7 am – 7 pm
AALS Registration (at the Marriott
Marquis San Diego Marina)

1 pm – 1:30 pm
Mix and Mingle
Enjoy coffee, tea and cookies while reconnecting with
other institutional advancement colleagues before the
formal program begins.

1:30 pm – 1:45 pm
Welcome
David Finley, Director of Communications, Chapman
University Dale E. Fowler School of Law, Co-Chair,
AALS Section on Institutional Advancement
Allison Fry, Director of Development – Major Gifts,
Stanford Law School, Co-Chair, AALS Section on
Institutional Advancement

3:15 pm – 3:30 pm
Volunteer Engagement Session
We’re always looking for ideas, speakers, moderators,
and volunteers to make next year’s program a success.
Plan to attend this session if you are interested in
becoming more involved in the AALS Institutional
Advancement Section activities.

3:15 pm – 3:30 pm
Refreshment Break

3:30 pm – 4:45 pm
Concurrent Sessions

Communications & Alumni Relations Track
Finding Your Voice: How to Leverage Stories Across Multiple Audiences
Law schools are charged with communicating to a
wide and diverse array of audiences, with stakeholders
that include donors, alumni, students, neighbors,
peer schools, parents, and more. Depending on
circumstance, the message may be unified across all
groups; or, it may vary from group to group; or, it may
be addressed to one group at the exclusion of the others.
This panel will explore how officers from advancement,
alumni relations, communications, and others can
work together to push out an important story to all of
stakeholders in ways that resonate and maximize the
desired impact. Our law school panelists will be joined
by an NBC investigative journalist, who will offer story-
crafting tips straight from her Emmy Award-winning
newsroom.

Moderator: Karen Charney, Executive Director of
Development and Alumni Relations, University of
California Davis School of Law

Speakers:
Melissa L. Kaeser, Associate Dean of Marketing
and Strategic Communications, Northwestern
University Pritzker School of Law
Lynn Walsh, Executive Producer, KSND-TV (NBC
San Diego); President, Society of Professional
Journalists
Nurturing Your Donor Pipeline

This program will provide insights about how to build and maintain a healthy pipeline of donor prospects. Panelists will discuss how development officers can engage their prospect pipeline effectively; manage the different stages of the development cycle (identification, cultivation, solicitation & stewardship) for current and future major gifts; gauge capacity and propensity as they move from an unqualified lead to a donor; and, navigate the ever-changing and evolving world of donor data to best identify new prospects. The panelists will also share best practices and their experiences at public and private law schools with varied resources and constituencies.

**Moderator:** Lindsey Williams, Associate Dean of External Affairs, University of California, Los Angeles School of Law

**Speaker:** Julia Erwin-Weiner, Senior Associate Dean for External Relations, Stanford Law School

Additional panelists to be announced prior to the meeting.

5 pm – 6:30 pm

Institutional Advancement Reception

FRIDAY, JAN. 5 – DAY TWO

7 am – 7 pm

AALS Registration (at the Marriott Marquis San Diego Marina)

8 am

Coffee, Tea, Breakfast Pastries

9 am – 10:15 am

**Plenary Session**

Transformative Gifts: From Cultivation to Stewardship

Some gifts make an impact far greater than others. They change the direction of a school or provide resources to respond to new and strategic priorities. Representatives from several schools who have recently secured transformative gifts will share insights and lessons learned about identifying and cultivating potential major donors, who should make the ask, what to consider when writing the gift agreement, and how to steward the transformative gift donor.

**Moderator:** Mary Matheron, Associate Dean for Development, Yale Law School

**Speakers:**
David Jensen, Director of Advancement, University of Minnesota Law School
Daniel Rodriguez, Dean, Northwestern University Pritzker School of Law

10:15 am – 10:30 am

Refreshment Break

10:30 am – 12 pm

**Concurrent Sessions**

**Alumni Relations & Development Track**

Engaging Women Graduates: A Donor Discussion

We all know that every journey begins with a single step, and this is especially true in the world of advancement. As we think of new ways to inspire and cultivate our donors, it is important first to consider how they would like to engage with the law school. As an example, alumni associations are increasingly engaging alumni through affinity-based programs, including both industry and cultural affinities. Other schools are launching alumnae-specific networks to engage their female graduates in meaningful ways. In this session we will sit down with three law school alumnae leaders for a discussion about engaging women graduates, through programming and philanthropy, and will discuss their journeys from engagement to gift.

**Moderator:** Alison Coppelman, Senior Director of Development, University of Chicago Law School

**Speakers:**
Beth Daley Ullem, Governance Expert, Catalysis
Michelle Banks, Senior Advisor, Barker Gilmore, LLC

Additional panelists to be announced prior to the meeting.

**Communications Track**

Beyond the Selfie: Using Social Media and Other Methods to Promote Faculty Research and Accomplishments

Scholarship on Snapchat? Tweeting Supreme Court slip opinions? Whatsapp for amicus briefs? If you never thought you’d see those words paired together, think again! This panel will explore both traditional and non-traditional ways to promote professors’ expertise, improve their professional profiles, and raise awareness about their research and accomplishments.
Our panelists will discuss how to use social media and other outlets to showcase scholarship and promote pedagogical innovation. The following questions, and more, will be covered in this session: the importance of self-promotion; non-traditional promotion techniques; best use of social media to promote professors’ work and profiles; avoiding the biggest mistakes professors make in promoting themselves and their work; and, new resources for maximizing non-traditional promotion.

Moderator: David Finley, Director of Communications, Chapman University Fowler School of Law

Speakers:
Blake Morant, Dean, The George Washington University School of Law
Lisa Snedeker, Director of Communications and Public Relations, Wake Forest University School of Law
Rebecca Walden, Director of Marketing, Texas A&M University School of Law

12:30-1:30 pm
Section on Institutional Advancement Luncheon
Enjoy a meal with other institutional advancement professionals.

1:45 – 3:15 pm
Plenary Session
Crisis 2.0: Working Collaboratively to Manage the Modern Law School Crisis

The nature and impact of law school crises have evolved almost as quickly as social media and other communications channels that tend to propagate them. A crisis can be a surprise event or the unintended consequence of the law school’s strategic plan, ranging from the merger of two law schools, unforeseen U.S. News or bar results, a controversial visitor, the loss of a major donor, a university-wide data breach, a faculty member’s misstep, or any number of additional scenarios. In most cases, the common thread is an “all-hands-on-deck” scenario, requiring swift and deliberate action. In this era when best practices change by the minute, we’ll look at how law schools can leverage their strengths and resources to manage their reputations in times of crisis, and beyond.

Moderator: Brian Costello, Assistant Director of Marketing & Communications, Loyola Law School (LA)

Speakers:
Jeff Horwitz, Director of Development & Alumni Affairs, Pennsylvania State University Dickinson Law School
Jini Jasti, Associate Dean for Alumni Relations & External Affairs, University of Wisconsin Law School
Alex Shapiro, Director of External Relations, University of California Hastings College of Law

3:30 – 5 pm
Concurrent Sessions
Development & Communications Track
Digital Communications for Development and Stewardship

Stewardship is the process of building and strengthening the relationship between a donor and the institution he or she supports, with careful collaboration among all parties who interact with that donor. This panel will discuss how to integrate digital and social tools into traditional stewardship activities to engage and energize supporters to donate, including videos, email, e-newsletters, and more. New methods are especially important in nurturing relationships with young alumni. The panel will also discuss the critical importance of coordinating stewardship efforts beyond alumni relations and development, to include admissions, career services, marketing, and faculty.

Moderator: Trent Anderson, Assistant Dean for Marketing and Communications, St. John's University School of Law

Speakers:
Allison Edinger, Director of Annual Giving, University of Southern California Gould School of Law
Jeff Hilperts, Chief Advancement Officer, Ohio State University Moritz College of Law
Alex Massengale, Associate Director of Stewardship & Development Communications, Stanford Law School
Deborah Rider, Director of Development, University of San Diego School of Law
Alumni Track

Reaching the Unreachable Alumni

Research shows that alumni who are engaged with an institution in one capacity will quickly become engaged in many other ways – from volunteering, to attending events, to participating in giving. But how do we reach our unreachable alumni, to spark that first point of connection? Join us as we explore different methodologies for tracking and evaluating alumni engagement, reveal new strategies for reaching our unreachable alumni, and brainstorm about how we can best leverage technology to connect with every corner of our alumni community.

Moderator:
Darnell Hines, Jr., Senior Director of Alumni Relations and Engagement, Northwestern University Pritzker School of Law

Speakers:
Matthew Calise, Senior Director of Alumni Affairs, Georgetown University Law Center
Kelly Finzer, Associate Director of Major Gifts, University of Chicago Law School
Shari Baurle Green, Associate Director of Alumni Relations, University of San Diego School of Law
Registration

We are looking forward to an exciting 112th Association of American Law Schools Annual Meeting in San Diego, CA! Registration is now open.

This page will guide you through registration for the Annual Meeting and list ticketed events you may want to add. You will also find deadlines for registration, pricing, and information on the cancellation policy. Speakers and attendees at the Annual Meeting are required to pay the registration rates to attend any sessions, as outlined below.

Registration Deadlines

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Registration Rate</th>
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</thead>
<tbody>
<tr>
<td>November 17, 2017</td>
<td>Early Bird</td>
</tr>
<tr>
<td>December 31, 2017</td>
<td>Advanced</td>
</tr>
<tr>
<td>January 6, 2018</td>
<td>On-Site</td>
</tr>
</tbody>
</table>

Registration Rates

**Institutional Advancement** (Thursday, January 4 – Friday, January 5, 2018)
The Institutional Advancement rate is limited to use by law school Professional Staff, and only includes sessions from this two-day program within the Annual Meeting. Full-time law school faculty are not eligible for this rate. Ticketed events and Spouse/Partner registrations cannot be added to this rate.

<table>
<thead>
<tr>
<th>Program for Section on Institutional Advancement</th>
<th>Early Bird</th>
<th>Advanced</th>
<th>On-Site</th>
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</thead>
<tbody>
<tr>
<td>Member &amp; Fee-Paid Law Schools</td>
<td>$420</td>
<td>$455</td>
<td>$505</td>
</tr>
<tr>
<td>Non-Member Law Schools</td>
<td>$455</td>
<td>$480</td>
<td>$530</td>
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</table>

**Full Meeting** (Wednesday, January 3 – Saturday, January 6, 2018)
As a Full Meeting registrant, you will have access to all Annual Meeting programs, including Association of American Law Schools and Section programs, panels, receptions, and other programming. Ticketed events must be purchased separately.

<table>
<thead>
<tr>
<th>Member &amp; Fee Paid Law Schools</th>
<th>Early Bird</th>
<th>Advanced</th>
<th>On-Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty/Staff</td>
<td>$515</td>
<td>$565</td>
<td>$615</td>
</tr>
<tr>
<td>New Tenure-Track Law School Faculty (0-3 Yrs.)</td>
<td>$260</td>
<td>$310</td>
<td>$360</td>
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<tr>
<td>Emeritus/Retired Faculty</td>
<td>$260</td>
<td>$310</td>
<td>$360</td>
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<thead>
<tr>
<th>Non-Member Law Schools &amp; Organizations</th>
<th>Early Bird</th>
<th>Advanced</th>
<th>On-Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty/Staff</td>
<td>$565</td>
<td>$615</td>
<td>$665</td>
</tr>
<tr>
<td>International Law Schools: Faculty</td>
<td>$515</td>
<td>$565</td>
<td>$615</td>
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<thead>
<tr>
<th>Additional Registration Types</th>
<th>Early Bird</th>
<th>Advanced</th>
<th>On-Site</th>
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<tbody>
<tr>
<td>Non-Law Faculty Spouse/Partner</td>
<td>$35</td>
<td>$35</td>
<td>$35</td>
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Fax Registration Correspondence to: (202) 872-1829

Mail Registration Correspondence to: AALS, c/o Registration, 1614 20th Street NW, Washington, DC 20009
Ticketed Events

Purchase of these events are limited to 1 ticket per Full Meeting registrant, with the option to purchase a second if a Spouse/Partner registration is included. However, Section Field Trips have a limit of only 1 ticket per Full Meeting registrant. Additional tickets may be available on site, but these limited seating events are primarily reserved for law school faculty members.

Space for meal events is limited, so we recommend the advance purchase of your section meal ticket. Tickets will be for sale on site until the close of business the day before each meal is scheduled, subject to availability. To remain compliant with Payment Card Industry Association standards, no tickets will be sold at the door of ticketed events.

<table>
<thead>
<tr>
<th>Thursday, January 4</th>
<th>Price</th>
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<tbody>
<tr>
<td>Breakfast 1401</td>
<td>$45</td>
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<tr>
<td>breakfast 1403</td>
<td>$45</td>
</tr>
<tr>
<td>Breakfast 1404</td>
<td>$45</td>
</tr>
<tr>
<td>Luncheon 1405</td>
<td>$75</td>
</tr>
<tr>
<td>Luncheon 1406</td>
<td>$75</td>
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<tr>
<td>Luncheon 1407</td>
<td>$75</td>
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<tr>
<td>Field Trip 1450</td>
<td>$85</td>
</tr>
<tr>
<td>Service Project 4195</td>
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<table>
<thead>
<tr>
<th>Friday, January 5</th>
<th>Price</th>
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<tbody>
<tr>
<td>Breakfast 1408</td>
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<td>Luncheon 1410</td>
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<tr>
<td>Luncheon 1411</td>
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<tr>
<td>Luncheon 1412</td>
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<tr>
<td>Luncheon 1413</td>
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<tr>
<td>Luncheon 1414</td>
<td>$75</td>
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<table>
<thead>
<tr>
<th>Saturday, January 6</th>
<th>Price</th>
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<tbody>
<tr>
<td>Breakfast 1415</td>
<td>$45</td>
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<tr>
<td>Breakfast 1416</td>
<td>$45</td>
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<tr>
<td>Luncheon 1417</td>
<td>$75</td>
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<tr>
<td>Luncheon 1418</td>
<td>$75</td>
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<tr>
<td>Luncheon 1419</td>
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<tr>
<td>Luncheon 1420</td>
<td>$75</td>
</tr>
<tr>
<td>Field Trip 6175</td>
<td>$0</td>
</tr>
</tbody>
</table>

Ways to Register and Forms of Payment

Register online using our convenient Individual or Group Registration systems; pay with Visa, MasterCard, or AMEX. You may also register by check or credit card using a paper registration form. To ensure the security of payment information in accordance with Payment Card Industry Association standards, email registration is no longer available. For more information on all methods of registration please visit the Registration FAQ page.

Email Confirmations

For online registrations, email confirmations are automatically generated and generally received within a few minutes. For paper forms, including mailed check payments, email confirmations will be sent after the check arrives and the registration process has been completed.

Spouse/Partner Registration

Your guest may use this rate as long as they are not law school faculty, staff, retired/emeritus, or a law student. Select ticketed events are also open to spouse/partner registrants with the purchase of an additional ticket, while others are limited to only law school faculty/staff.

Cancellation Policy

Cancellations must be made in writing and submitted no later than December 15, 2017. A refund of all registration fees, minus a $50 processing fee, will be issued to these requests. Cancellations received after this date, as well as no-shows to the Annual Meeting, are not eligible to receive refunds of registration fees. Cancellation requests can be made by email to registration@aals.org or regular mail to: Association of American Law Schools Registration, c/o Erick Brown, 1614 20th St. NW, Washington, DC 20009.

Registration substitutions are welcome, and can be submitted up until January 2, 2018. Instructions for submitting your request are available on the Registration section of the FAQ page.
Hotel Information

The AALS 2018 Annual Meeting will be held in San Diego at the Marriott Marquis San Diego Marina, except for the Section on Institutional Advancement Program, which will be held at the Manchester Grand Hyatt, located next door.

**Marriott Marquis San Diego Marina (AALS Headquarter Hotel)**

333 W. Harbor Drive, San Diego, CA 92101-7700

**Room rates:** $165 single occupancy/$170 double occupancy

**Check-in time:** 4 pm | **Check-out time:** 11 am

- **High-Speed Internet:** Marriott Rewards members enjoy complimentary basic guest room Wi-Fi. To register for Marriot Rewards, visit [http://www.marriott.com/rewards/rewards-program.mi](http://www.marriott.com/rewards/rewards-program.mi) to sign up for a Rewards account at no cost.

- **Fitness Center:** The Marriott provides complimentary use of the fitness center for guests. Open 24 hours; accessible with guest room key.

**Onsite Dining:**

- **Marina Kitchen Restaurant & Bar:** Breakfast, Lunch, and Dinner, 6:30 am – 1:30 am
- **Tequila Bar & Grille:** Lunch and Dinner, 11 am – 7 pm
- **Roy’s Restaurant:** Lunch and Dinner, Mon-Thurs, 11:30 am – 10 pm; Fri-Sat 11:30 am – 11 pm; Sun 11:30 am – 9 pm
- **Exchange:** Breakfast, Lunch, and Dinner, Open 24 Hours, Delivery ends 12 am
- **Starbucks:** 5 am – 5 pm

AALS has also negotiated a discounted rate on guest rooms at the Manchester Grand Hyatt and the Hilton San Diego Bayfront. The Hyatt will host some AALS programs and meals as well as law school and other organization events.

**Manchester Grand Hyatt**

One Market Place, San Diego, CA 92101

**Room rates:** $165 single occupancy/$170 double occupancy

**Check-in time:** 4 pm | **Check-out time:** 12 pm

- **High-Speed Internet:** AALS registrants will enjoy complimentary basic guest room Wi-Fi.

- **Fitness Center:** Open 24 hours

**Hyatt’s Onsite Dining:**

- **Sally’s Fish House & Bar:** a waterfront, wood fired seafood grill. Lunch 11:30 am – 2:30 pm; Tapas happy hour 2:30 pm – 5:30 pm; Dinner 5:30 pm – 9:30 pm
- **Seaview Breakfast Buffet Restaurant:** indoor, outdoor, and private dining options, 6:30 am – 11 am
- **Redfield’s Sports Bar:** lunch, dinner, cocktails, and micro-brews
- **Top of the Hyatt:** 40th floor lounge with incredible views, cocktails, and light fare, 3 pm - close
- **Grand Lobby Bar:** cocktails, light fare, and live music, 3 pm - close
- **MARKET | ONE:** on-the-go options and Starbucks® coffee, open 24 hours
- **Pool Bar & Grill:** Seasonal
Reservations
After you register for the meeting, you will receive a confirmation email from AALS with a link to book a hotel reservation online. The hotels for the Annual Meeting will only accept reservations made through our selected housing service, Experient, via the specialized link in the email. The AALS office is not involved in the hotel booking process. Reservations will be accepted only through online booking.

If you do not receive your hotel booking email, please contact AALS Registration at (202) 296-2355 or email registration@aals.org. If you received your hotel booking email but have difficulty booking your reservation online, contact Experient at aals@experient-inc.com.

Experient will email a confirmation within 72 hours of processing your reservation.

Deadline
Hotel reservations should be made by 5 pm ET on December 20, 2017. If you have not made your reservation by December 20, please visit www.aals.org/am2018/ for instructions about hotel availability and how to reserve a sleeping room.

Arrival and Departure
Please provide your arrival and departure information when making your reservation. Rooms are available as early as December 30, 2017 and as late as January 8, 2018. However, only a few rooms are available at the AALS discounted room rate at either end of this period.

Occupants in Room
If sharing rooms, please designate one person to make the reservation. List all occupants including children and their ages. Children under the age of 18 may stay free of charge in parent’s room. There is an additional charge of $20 per person for more than two people sharing a room for people over the age of 18. You will need to notify the hotel at check in if any of the guests in your room are under the age of 18 and exempt from the extra person charge.

Accessibility Accommodations
If anyone in the room needs an access-related accommodation, please indicate the accommodations needed when making your hotel reservation.

Credit Card Guarantee
A valid credit card with an expiration date of January 2018 or later is required to secure your room reservation. Credit cards will not be processed prior to your arrival. Your credit card will be charged one night’s stay plus tax if you fail to cancel before 6 pm on the day of arrival or if you fail to check in on your scheduled arrival date.

Reserving a Suite
The booking website includes brief descriptions of suites available at each hotel.

Modifications and Cancellations
Reservations may be changed or cancelled after receiving your confirmation email from Experient. Prior to December 20 at 5 pm ET, please make changes and...
cancellations using the online housing reservation link or send an email to the address provided in the confirmation. Cancellations will not be accepted by phone. For changes or cancellations after December 20, please wait until December 26 and call the hotel directly.

Beware of Housing Pirates and Poachers!
In the past, registrants have sometimes been contacted with offers for cut-rate housing. The intent is to convince you that the offer is made on behalf of AALS, or that the soliciting company is a viable alternative to Experient. This is not true. Housing for the Annual Meeting is handled exclusively by Experient, through online booking only once you have registered for the Annual Meeting.

When AALS secures sleeping rooms at hotels for our Annual Meeting (commonly referred to as room blocks), we research the properties to make certain that our attendees will be adequately accommodated. The room block is established to ensure that sleeping rooms meet our standards and are offered at the discounted price.

Don't be misled! If you are contacted by anyone asking if you need a room for the Annual Meeting, please do not make a reservation or provide a method of payment. We ask that you get as much information as you can about the caller and pass it on to Mary Cullen, Associate Director of Meetings, at mcullen@aals.org.

AALS Calendar

2018

**Conference on Clinical Legal Education**
Sunday, April 29 – Wednesday, May 2
Chicago, IL

**Workshop for New Law School Teachers**
Thursday, June 7 – Saturday, June 9
Washington, DC

**Faculty Recruitment Conference**
Thursday, October 11 – Saturday, October 13
Washington, DC

2019

**Annual Meeting**
Wednesday, January 2 – Sunday, January 6
New Orleans, LA

**Conference on Clinical Legal Education**
Friday, May 3 – Tuesday, May 7
San Francisco, CA

**Faculty Recruitment Conference**
Thursday, October 3 – Saturday, October 5
Washington, DC
AALS Supporters

Sustaining
($50,000 and above)
Access Group
Law School Admission Council *
West Academic

Platinum
($15,000 – $49,999)
Arnold & Porter
Covington & Burling
Cravath
K&L Gates
Microsoft *
National Association for Law Placement
O’Melveny & Myers
Paul Weiss
Proskauer
Sidley Austin
Starbucks
Sullivan & Cromwell
Wachtell
Williams & Connolly
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