



Association of American Law Schools

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2016-17 Faculty Recruitment Services Important Dates

<u>2016</u>	Contact person will receive a link to access suite information and registration. There will be no paper forms for suite selection. All information will be online. Schools have the option of requesting the same suite category they had in 2015.
May 19	
June 1	FAR opens for Registrants.
June 6	Final date for schools who want the same suite category to complete the online form.
June 9	Final date for schools who did not participate in 2015 or that want a different suite to complete the online form.
Mid-June	FAR opens for Recruiters.
June 20	AALS will email the Interviewing Room Assignment & Confirmation form to the contact person at schools who want the same suite category they had in 2015.
June 27	For all other schools, AALS will begin to email the Interviewing Room Assignment & Confirmation form to the contact person. This will be done on a rolling basis.
July 28	Last date to submit ads to be included in the first issue of the <i>Placement Bulletin</i> .
August 18	First Faculty Appointments Register Distribution available to schools. Last date to submit ads to be included in the second issue of the <i>Placement Bulletin</i> .
September 5	Final date for schools to acknowledge receipt of the Interviewing Room Assignment & Confirmation form and provide any additions or changes, including occupant(s) and arrival and departure dates.
September 8	Final date to submit \$200 suite deposit or credit application for direct billing to the Marriott Wardman Park Hotel. Second Faculty Appointments Register Distribution available to schools. Last date to submit ads to be included in the third issue of the <i>Placement Bulletin</i> .
September 15	Final date for all schools to enter in the AALS FAR website (https://far.aals.org/) the Recruitment Team names. The Team Members List will be distributed to registrants at the Faculty Recruitment Conference.
September 21	Cut-off date for Recruitment Team members not staying in the interviewing room/suite to make their hotel reservations. The hotel link is: https://resweb.passkey.com/go/aals . The hotel may sell out well before the cut-off date so please make your hotel reservations early.
October 3	Third and Final Faculty Appointments Register Distribution for 2016-2017 available to schools.
October 13 - 15	Faculty Recruitment Conference, Marriott Wardman Park Hotel, Washington, D.C.
<u>2017</u>	Last date to submit ads to be included in the fourth issue of the <i>Placement Bulletin</i> .
January 18	