Professionalism Rubric: Student _____

COMPONENTS	DEVELOPING	PROFICIENT	EXEMPLARY
ON TIME10	 0-3 Late for significant number of class sessions Notice only sometimes if late or often late notice 	 4-6 Late for significant number of class sessions Timely notice whenever late 	 7-10 Late for a minimal number of class sessions Timely notice whenever late
ATTENDANCE	 0-3 Misses a significant number of classes OR Misses some classes and fails to provide notice or turn in assignments due 	 4-6 Misses some classes OR Sometimes fails to provide notice or turn in assignments due 	 7-10 Misses few classes and Always provides notice and turns in assignments due
CLASS PREP20	0-6 Unprepared for multiple class sessions	7-13Almost always prepared for class	14-20Always prepared for class
ATTITUDE	 0-6 Has issues of respect for professor or peers, not open to feedback, or otherwise displays a bad attitude 	 7-13 Few issues of respect for professor or peers, of not being open to feedback, or of otherwise displaying a bad attitude 	 14-20 No issues of respect for professor or peers, of not being open to feedback, or of otherwise displaying a bad attitude
RESPONSIVENESS IN CLASS 10	 0-3 Infrequent contributions to class discussions 	4-6Sometimes contributes to class discussions	7-10Frequently contributes to class discussions
RESPONSIVENESS OUTSIDE CLASS 10	 0-3 Only sometimes responds promptly to e-mails by professor Only sometimes addresses requests in e-mails from professor 	 4-6 Usually responds promptly to e-mails by professor Usually addresses requests in e-mails from professor 	 7-10 Responds promptly to e-mails from professor Almost always addresses requests in e-mails from professor
OTHER (GOING ABOVE AND BEYOND ON ASSIGNMENTS, IN CLASS; HELPS COLLEAGUES AND PEERS READILY, ETC.)	0-6 • Does required minimum	 7-13 Exceeds expectations some of the time and otherwise acts professionally 	 14-20 Consistently finds ways to exceed expectations