Guide on Section Webinars and Discussions

What Platform does AALS Use for Sections?

Section webinars can be held on Microsoft Teams or Zoom, at this time it is up to the section as to what they prefer.

What is the Difference between a Webinar and Discussion?

A Section webinar is more formal and can handle more attendees. Attendees are not visible and only the speakers are. A discussion is a zoom meeting where the attendees are visible, and it is easier to collaborate.

Why should my Section host a webinar?

It is important to keep your Section members engaged throughout the year outside of Annual Meeting. Webinars serve as a gateway for the exchange of ideas and expertise across the legal education community. Hosting a webinar can demonstrate your leadership and expand your recognition and exposure within the legal education industry.

Who do I get in contact with to schedule a Section webinar?

To host a Section Webinar or Discussion, please fill out the following Wufoo Submission Form: https://aalsweb.wufoo.com/forms/w2s2mtm02bowah/. Once completed, AALS will contact you to schedule your Webinar.

What information is needed to host a webinar?

We will need the following information from you to host a webinar:
- The name of your Section
- The moderator's name and email
- Webinar Title
- Description (150 words or less)
- The names and emails of all Speakers/Panelist

What exactly do I have to do to create a webinar?

Other than providing the information detailed above, AALS will manage and coordinate the execution of live webinars hosted by your Section. AALS Staff will: create a registration page for your webinar; create the webinar page on your Section Public Facing Webpage; host a webinar rehearsal for all panelists/guest speakers (*if requested*); providing technical support the day of the webinar; record the webinar; post the webinar replay on your Section's webpage following the event; and distribute a Webinar evaluation to all individuals who attended the live event (*if requested*).

How long are webinars normally and where will it take place?

Section Webinars vary in length; however, we recommend anywhere from 45 minutes to 90 minutes. All AALS Section Webinars will be administered through Zoom.