

Hotel Reservation Request

The Sheraton New York Hotel and Towers
811 Seventh Avenue
New York, NY 10019
Call (212) 581-1000 or fax (212) 262-4410

Guest Name

School/Organization

Address

City State Zip

Telephone Number Fax Number

Arrival Date and Time

Departure Date and Time

I will arrive at the hotel after 12:00 midnight

Number of people in room: 1 2 3 4

Share With: _____

Smoking Non-Smoking

Bed Type Preference: King Double/Double (2 beds)

Remarks/special needs: _____

If anyone in the room has a disability, please indicate the nature of the disability and any special accommodations needed:

 Yes, I would like to guarantee for late arrival after 6 p.m.

Deposit Enclosed: Check or Money Order \$ _____

American Express Carte Blanche Diners Club

MasterCard Visa

Credit Card No.: _____

Exp. Date: ___ / ___ / ___

Authorized Signature: _____

See reverse side for important information

AALS Mid-Year Meeting

June 15–20, 2003

Single/Double: \$209.00 for single occupancy, \$229 for double occupancy; plus 13.25% sales tax and \$2 per night occupancy tax

CUT-OFF DATE: May 25, 2003

Please note: Make your hotel reservations early since it is possible that the room block could fill prior to that date.

Check-in time is 3:00 p.m. Check-out time is 12:00 noon.

RESERVATION REQUEST

The Sheraton New York Hotel and Towers is pleased you have chosen it for your upcoming visit.

In guaranteeing your reservation for late arrival (arrival after 6:00 p.m.) the Sheraton New York Hotel and Towers requires that you either:

1. Send this form with a check or money order covering the first night's room and tax.

2. Fax (212) 262-4410 or call the hotel at (212) 581-1000 with your reservation, along with the entire number of one of the following credit cards: American Express, Carte Blanche, Diners Club, MasterCard or Visa. If faxing the form, don't forget the expiration date and your signature, and be sure that you receive a confirmation from the hotel.

The Sheraton New York Hotel and Towers will not hold your reservation after 6:00 p.m. on the day of arrival without guaranteeing the reservation with one of the above methods. Deposits will be refunded only if cancellation notification is received by the hotel by 6:00 p.m. the day prior to arrival.