

# Leave Status

I. To edit Leave Status (located at the bottom of the page) click the 'Edit' link to the left of the entry.

below and click a 'Save' button.

If you will be on leave or visiting during the 09-10 academic year, indicate it by selecting the term you will be away from your home school. If you will be visiting at a law school enter your title, school name and address where you can receive mail (please give complete address and zip code.)

Note, this is for the 09-10 academic year only. If you will be on leave or visiting during the 10-11 year, you will revise this page during that update process.

John Z. Test

term:

start date:

end date:

Select the term for which you will be on leave from your home school. The start/end date will fill in automatically.

status:

Select whether you will be on leave or visiting.

law school:

Select the law school you will be visiting. Leave blank if you are going on leave. See below if the school is not listed.

other school/organization:

If your visiting school is not listed in the drop-down above, type the name of the school you will be visiting at here.

seasonal address:

Select your seasonal address above. Or create a new address by click the plus sign, or edit an address already listed by clicking the pencil icon.

Save

No More Changes

Delete

To edit or delete any of the information below, click the 'Edit' link to the left of that item. After clicking 'Edit' you can change the entry by selecting or typing new data in the fields above and then clicking 'Save' or delete it entirely by clicking the 'Delete' button.

Semester Status Institution

Seasonal Address

John Z. Test

[Edit](#) Fall 2008

On. Lv. Franklin Pierce Law Center 2515 KJ ST

- B  
- A  
- M  
- C  
- L  
- E  
- T  
- R  
- S  
- S

# Leave Status

2. After editing your entry, click the 'Save' button if you are done entering your Leave Status information. You will be redirected to the summary page.

**below and click a 'Save' button.**

If you will be on leave or visiting during the 09-10 academic year, indicate it by selecting the term you will be away from your home school. If you will be visiting at a law school enter your title, school name and address where you can receive mail (please give complete address and zip code.)  
Note, this is for the 09-10 academic year only. If you will be on leave or visiting during the 10-11 year, you will revise this page during that update process.

John Z. Test

**term:**  **start date:**  **end date:**   
Select the term for which you will be on leave from your home school. The start/end date will fill in automatically.

**status:**   
Select whether you will be on leave or visiting.

law school:   
Select the law school you will be visiting. Leave blank if you are going on leave. See below if the school is not listed.

other school/organization:   
If your visiting school is not listed in the drop-down above, type the name of the school you will be visiting at here.

seasonal address:     
Select your seasonal address above. Or create a new address by click the plus sign, or edit an address already listed by clicking the pencil icon.

3. Click 'No More Changes' if you have no changes to make to this page. You will be redirected to the summary page.