

*the improvement of the legal profession
through legal education*

ASSOCIATION OF
AMERICAN LAW SCHOOLS

Faculty
Recruitment
Conference

November 6-8, 2008

Washington, DC



Association of American
Law Schools

www.aals.org/frc/

Faculty Recruitment Conference

The Faculty Recruitment Conference (Conference) offers law school recruitment teams and Faculty Appointment Register (FAR) candidates an opportunity to meet and interview in a short period of time.

Prior to the Conference, candidates should have submitted their FAR form to the AALS for inclusion in one of the Fall 2008 FAR distributions. FAR candidates who registered using the FAR Online can complete attendance information online, using their user name and password. FAR candidates who complete the online Conference information do not need to return the Conference Attendance Form included in this brochure. Detailed information about the FAR and the Conference is available on the AALS website at www.aals.org/frc/.

The FAR registration fee covers the cost of a candidate's attendance at the Conference, as well as inclusion in one of the FAR distributions and a subscription to the AALS *Placement Bulletin*, where schools advertise positions. The FAR fee for candidates who submit their information and payment on or before September 17, 2008 is \$350. After September 17, 2008 the combined fee for the FAR and Conference is \$385. Candidates who want to attend the Conference but have not registered for the FAR by September 17, 2008 should contact the AALS at (202) 296-8851 or frc@aals.org.

Schools normally prearrange the interviews they will conduct at the Conference. Thus, most schools will have scheduled all or almost all available interviewing time before they arrive at the Conference. However, a room at the Conference is reserved for schools' recruitment teams to review the FAR forms received after the last deadline, including those of walk-in candidates. Copies of FAR forms previously distributed to the law schools are also available in the room. Few interviews are arranged at the Conference itself. Consider not attending the Conference if you have few or no appointments for interviews.

Conference Registration

Candidates should check in at the Candidates' Registration and Message Center, which will be open Thursday from 10:00 a.m.-8:00 p.m., Friday from 7:30 a.m.-6:30 p.m., and Saturday from 7:30 a.m.-5:00 p.m. Candidates will receive a badge and materials that contain important information regarding where interviews will take place and how to find the interviewing rooms. The folder that contains this information becomes your message folder, in which schools may leave messages for you.

Message Centers

Separate Message Centers are located at the Candidates' Registration and Message Center and the Schools' Recruitment Teams' Registration Desk and Message Center. Badges are required to pick up and/or deliver messages. Messages must be picked up and delivered in person.

The Schools' Recruitment Teams' Registration and Message Center is where candidates may leave messages for schools with which they are interested in interviewing. Please make sure that the school name is on the information you plan to leave at the Message Center. The Hotel Business Center located in the Atrium on the Exhibition Level sells paper clips, rubber bands, post its and other office supplies in addition to their copying services. Schools may leave messages for candidates at the Candidates' Registration and Message Center. Each candidate and each school will have a separate folder in which the messages will be placed. There will be Conference staff to whom messages can be given at each location. The Message Centers will be open during the hours listed in the Conference schedule. Messages not retrieved by the end of the Conference will be mailed to candidates and schools.

Look for new advertisements for faculty positions that are not included in the *Placement Bulletin* on bulletin boards located in the Message Centers.

Workshop for Candidates

The AALS is sponsoring a Candidates' Workshop on Thursday from 3:30 - 6:00 p.m. The Workshop will explain how the recruitment process works, including questions to expect from schools and questions you may want to ask at interviews. The AALS has encouraged schools to limit interviewing to Friday and Saturday, and especially not between the hours of 3:00 - 6:00 p.m. on Thursday, so that candidates can attend the Workshop.

Candidates' Lounge and Hospitality Suites

A Candidates' Lounge will be open on Thursday from 10:00 a.m.- 3:30 p.m., Friday from 7:30 a.m. - 6:00 p.m., and Saturday from 7:30 a.m.-5:00 p.m. In addition to the Candidates' Lounge, there will be separate Hospitality Suites sponsored by the AALS Sections on Minority Groups, Sexual Orientation and Gender Identity Issues, and Women in Legal Education, for candidates who wish to discuss topics of interest with representatives from these Sections. The Sections on Minority Groups and Women in Legal Education will be open on Friday from 8:00 a.m.-6:00 p.m. and Saturday from 8:00 a.m.- 3:00 p.m. The Section on Sexual Orientation and Gender Identity Issues will be open on Friday from 10:00 a.m. - 4:00 p.m. and on Saturday from 9:00 a.m. - 12:00 p.m. On Friday, November 7, each AALS Section

Hospitality Suite will feature a Question and Answer Session. See Conference schedule for session times.

The AALS Section on Law and Religion has scheduled a reception supported by a grant from religiously affiliated law schools on Thursday, November 6, from 7:30 - 9:00 p.m.

AALS Receptions

An AALS reception for candidates will be held Thursday from 6:00-7:30 p.m. An AALS reception for both candidates and recruitment teams will be held on Friday from 6:00 - 7:30 p.m.

Hotel Accommodations

All interviewing will take place at the Marriott Wardman Park Hotel located at 2660 Woodley Road, NW, Washington, D.C. Sleeping rooms are also available at the Hotel. Candidates who want to stay at the Hotel should make their own arrangements by registering on-line, faxing or mailing the Hotel Reservation Form included in this brochure to the Hotel or calling Reservations at (800) 228-9290 and identifying themselves as AALS candidates so that they receive the AALS discounted room rate. To register online, go to www.marriott.com/reservations/, select District of Columbia, select Washington, D.C. – Marriott Wardman Park Hotel. Enter the group code FRCFRCA at the bottom of the screen. If you should need rooms before or after the meeting dates, please do not make your reservation online. When calling to make a reservation, be sure to identify yourself as an AALS registrant to receive the AALS meeting rate. The deadline to make hotel reservations is October 15, 2008, but it is possible that the room block may fill prior to the deadline date, so book your reservation as early as you can. The room rate is \$203 for single or double occupancy, and \$20 for each additional adult in a double room; children in the same room are free of charge. Please add 14.5% tax. Reservations not guaranteed for late arrival are held until 6:00 p.m. on the arrival date. Guaranteed reservations may be cancelled without penalty as late as 6:00 p.m. on the arrival date. We urge you to guarantee your hotel reservation since a delayed arrival will result in a cancelled reservation.

Local Transportation

The Marriott Wardman Park Hotel is located at the corner of Connecticut Avenue and Woodley Road, NW, in Washington, D.C. The hotel is located at the Woodley Park/Adams Morgan/National Zoo stop on the Metro, Washington, D.C.'s subway system. Metro opens at 5:00 a.m. on weekdays and at 7:00 a.m. on weekends.

Union Station is four miles from the Hotel; taxi fare is approximately \$10.00; add \$1.00 for a fuel charge and add \$1.00 during rush hour (7:00 – 9:30 a.m. and 4:00 – 6:30 p.m.). Union Station services both Amtrak and Metro (Washington, D.C.'s subway system). On Metro, take the Red Line directly to Woodley Park/Adams Morgan/National Zoo Metro station.

Reagan National Airport is located eight miles from the Hotel; taxi fare should be approximately \$20.00 one way. Add \$1.00 during rush hour (7:00-9:30 a.m. & 4:00-6:30 p.m.) Super Shuttle provides shared ride door-to-door service (with other stops) to the Hotel for a fare of \$13.00. 24 hour advance reservation required for the return to the airport. Call (800) 258-3826 for reservations and information or www.supershuttle.com for on-line reservations. To ride the Metro (subway) from National Airport to the hotel, take the Yellow Line to Gallery Place, change to the Red Line (toward Shady Grove); exit at the Woodley Park/Adams Morgan/National Zoo Metro stop.

Dulles International Airport is 27 miles away; taxi fare is approximately \$65.00 each way (use metered cab). Taxis are readily available at the airport and at the hotel for travel to and from the airport. Super Shuttle provides shared ride door-to-door service (with other stops) to the hotel. The fare is \$27.00 per person (\$10.00 for each additional person traveling with you) each way. Go to the Ground Transportation desk in the baggage claim area to purchase a ticket. You can then proceed to the Super Shuttle boarding area located on the lower level, outside at curb 1D or 1F. 24-hour advance reservation is required for the return to the airport. Call (800) 258-3826 for reservations and information or www.supershuttle.com for on-line reservations.

Baltimore-Washington International Airport (BWI) is approximately 40 minutes in non-rush hour from the Hotel. Taxi fare from BWI is approximately \$80.00. Super Shuttle provides door-to-door service (with other stops) to the hotel for a fare of \$35.00 each way. Go to lower level and follow signs to the Ground Transportation desk located near baggage claim one and ten. Twenty-four hour advance reservation is required for the return to the airport. Call (800) 258-3826 for reservations and information or www.supershuttle.com for on-line reservations. The MARC Train runs round trips between BWI to Union Station in Washington, DC, Monday through Friday. Go to the Amtrak MARC shuttle stop on the lower level ground transportation area outside of baggage claim. Shuttles to the train stop depart every 15 minutes. One-way MARC train fare is \$7.00, round-trip \$14.00; Visa and MasterCard are accepted. The trip to Union Station will take approximately 38 minutes. From Union Station you can take a taxi or the

Metro Red Line to the Hotel – Woodley Park/Adams Morgan/National Zoo Metro station. Call (800) 325-7245 (Penn Line information) for additional information. Contact Amtrak at www.amtrak.com or (800) 872-7245 for information on weekend travel.

Marriott Wardman Park Hotel Services

Room Service: Room service is available from 6:00 a.m. - 11:00 p.m. daily, but it will be extremely busy during this meeting. Expect long delays in delivery of breakfast and lunch for orders placed on the day of delivery. We suggest you consider the hotel's restaurants.

Restaurants: A number of restaurants are located in the Hotel. Stones Throw, serving a wide variety of food items, is open for breakfast and lunch from 6:30 a.m. - 2:00 p.m., and as a steakhouse for dinner from 5:30 p.m. - 10:00 p.m. Woodley Market is open from 6:00 a.m. - 8:00 p.m., serving coffee, breakfast and lunch. Harry's Pub, located directly across from Stones Throw, serves sandwiches, light fare and cocktails from 11:00 a.m. - 1:00 a.m. Starbucks is open from 6:00 a.m. - 6:00 p.m.

For those who prefer to dine outside the Hotel, a wide variety of restaurants are located within a short walking distance; ask the Hotel concierge for recommendations.

Business Center: The Business Center (extension 2769) provides copying and other related services at the Hotel. The office is located in the Atrium outside Exhibit Hall C. It provides copying, desktop publishing, typewriter and computer rental as well as faxing and sells general office supplies. Your message folder will contain a price sheet. The hours during the Conference are as follows:

Thursday, November 6: 7:00 a.m. - 11:00 p.m.

Friday, November 7: 7:00 a.m. - 11:00 p.m.

Saturday, November 8: 7:30 a.m. - 4:00 p.m.

Internet Access: "Wired for Business" offers hotel guests in-room internet access and both local and domestic long distance calls for \$9.99 per day (guest must bring computer). The Business Center has four computers plus three connections for personal laptops for internet access at \$5.00 per ten minutes.

Local internet cafes: Starbucks locations at 3420 Connecticut Avenue, N.W. at Metro's Cleveland Park stop – one stop from hotel; 1700 Connecticut Avenue, N.W. and 1501 Connecticut Avenue, N.W. at Dupont Circle Street exit stop – one stop from the hotel have T-Mobile HotSpot wireless broadband Internet service. Kramerbooks and

Afterwords Café, 1517 Connecticut Avenue at Metro's Dupont Circle (Q Street exit) stop – one stop from the hotel. More information can be found at www.Kramers.com or by calling (202) 387-1462.

Fitness Center: The Fitness Center is open free of charge to Hotel guests and accessible 24 hours per day with a guestroom key. It is located on the Lobby Level of the hotel. A jogging course is located in Rock Creek Park near the Hotel; ask the concierge for details and directions.

Hotel Parking: For those driving and not staying at the hotel, self-parking is \$28 per day and \$33 per day for valet parking. Parking for hotel guests is \$31.36 (self park) and \$36.96 (valet park) per day.

Accommodations for the Disabled

The Marriott Wardman Park Hotel is wheelchair accessible to all public locations. (All sleeping rooms are accessible but be sure to specifically request an accessible room when making your reservation.) Some meeting rooms, however, are slightly more difficult to access than others. A phone call to Hotel Security (pick up any house phone), preferably in advance, can ensure access to any location in the Hotel.

AALS can provide, upon request, sign language interpreters for the hearing impaired for the Candidates' Workshop Overview and Panel Discussion. The attendance form in this brochure gives you the opportunity to make such a request, provided the form is received no later than October 3, 2008. AALS will also maintain a resource list for the hearing impaired in the event that you require these services for the small group discussions that follow the Candidates' Workshop or for interviews.

AALS will provide a reference for sighted guides for the visually impaired. Please contact AALS no later than October 3, 2008, at (202) 296-8851 or disability@aals.org for this information.

Association of American Law Schools
FACULTY RECRUITMENT CONFERENCE
November 6-8, 2008
Washington, D.C.

Thursday, November 6, 2008

10:00 A.M. – 8:00 P.M.

Candidates' Registration and Message Center
Convention Registration (Lobby Level)

Schools' Recruitment Teams Registration and Message Center
Maryland Suite (Lobby Level)

10:00 A.M. – 3:30 P.M.

Candidates' Lounge
Delaware Suite (Lobby Level)

3:30 – 3:45 P.M.

Welcome
Thurgood Marshall Southwest (Mezzanine Level)
David A. Brennen, AALS Deputy Director

Overview of the Faculty Recruitment Conference and the
Recruitment Process
Steven Ray Smith, California Western School of Law

3:45 – 4:45 P.M.

Workshop Program
For what kinds of candidates are law schools looking? What questions can I expect to be asked during the interviews? What should I find out about the law school at this stage? What should I expect after the Conference? (When will I likely hear from the school? What happens in on-campus interviews? If I receive an offer, how much flexibility do I have concerning such things as classes I will be expected to teach, salary, etc.?)

4:45 – 5:10 P.M.

Questions from Candidates to All Panelists

5:10 – 6:00 P.M.

Small Group Discussions

- Perspectives on Beginning Teaching After an Established Career (particularly for those who graduated from law school before 1995)
- Perspectives of Clinical Teachers
- Perspectives of Legal Writing Teachers
- Perspectives of Minority Law Teachers
- Perspectives on Sexual Orientation and Gender Identity Issues
- Perspectives of Women in Legal Education
- General Perspectives on Law Teaching

6:00 – 7:30 P.M.

AALS Reception for Candidates

Marriott Salon 3 (Lobby Level)

7:30 – 9:00 P.M.

Section on Law and Religion Reception for Candidates

Supported by a Grant from Religiously Affiliated Law Schools

Hoover (Mezzanine Level)

Friday, November 7, 2008

7:30 A.M. – 6:30 P.M.

Candidates' Registration and Message Center

Convention Registration (Lobby Level)

Schools' Recruitment Teams Registration and Message Center

Maryland Suite (Lobby Level)

7:30 A.M. – 6:00 P.M.

Candidates' Lounge

Delaware Suite (Lobby Level)

8:00 A.M. – 6:00 P.M.

AALS Section on Minority Groups Hospitality

Coolidge Suite (Mezzanine Level)

12:00 NOON – Question and Answer Session

8:00 A.M. – 6:00 P.M.

AALS Section on Women in Legal Education Hospitality Suite

Hoover Suite (Mezzanine Level)

5:00 P.M. – Question and Answer Session

Friday, November 7, 2008 (continued)

10:00 A.M. – 4:00 P.M.

AALS Section on Sexual Orientation and Gender Identity Issues
Hospitality Suite

Harding Suite (Mezzanine Level)

3:00 p.m. – Question and Answer Session

6:00 – 7:30 P.M.

AALS Reception for Candidates and Schools' Recruitment Teams
Thurgood Marshall Northeast (Mezzanine Level)

Saturday, November 8, 2008

7:30 A.M. – 5:00 P.M.

Candidates' Registration and Message Center
Convention Registration (Lobby Level)

Schools' Recruitment Teams Registration and Message Center
Convention Registration (Lobby Level) – note change in location from
previous days

7:30 A.M. – 5:00 P.M.

Candidates' Lounge
Delaware Suite (Lobby Level)

8:00 A.M. – 3:00 P.M.

AALS Section on Minority Groups Hospitality Suite
Coolidge (Mezzanine Level)

AALS Section on Women in Legal Education Hospitality Suite
Hoover (Mezzanine Level)

9:00 A.M. – 12:00 P.M.

AALS Section on Sexual Orientation and Gender Identity Issues
Hospitality Suite
Harding (Mezzanine Level)

Don't miss the AALS Annual Meeting

January 6-10, 2009

San Diego, California

<http://www.aals.org/am2009/>

2008 AALS Faculty Recruitment Conference
CANDIDATE ATTENDANCE FORM

November 6-8, 2008 Washington, D.C.
Please complete this form if you are planning to attend.
Return no later than October 15, 2008

Name: _____

Address: _____

Arrival Date: _____ Time: _____ Departure Date _____

Candidates' Workshop:

Do you plan to attend the Thursday, November 6 Candidates' Workshop?

- Yes No

Check one preferred small group discussion for Candidates' Workshop:

- Perspectives on Beginning Law Teaching after an Established Career
 Perspectives of Clinical Law Teachers
 Perspectives of Legal Writing Teachers
 Perspectives of Minority Law Teachers
 Perspectives on Sexual Orientation and Gender Identity Issues
 Perspectives of Women in Law Teaching
 General Perspectives on Law Teaching
 I do not plan to attend a small group discussion

If you have already paid the FAR fee of \$350, no additional payment is required. **Registration fees for those who have not paid the FAR fee:**

September 17, 2008: \$385

On or before September 17, 2008: \$350

Refund Policy:

No refunds will be given for FAR pre-registration or on-site fees.

Sign Language Interpretation:

Sign Language Interpretation can be provided for the Candidates' Workshop Overview and Panel Discussion for requests received by October 3.

- Yes, I will require sign language interpretation for these sessions.

RETURN FRC ATTENDANCE FORM by October 15:

Fax: 202.872.1829

Mail: AALS Faculty Recruitment Conference
 1201 Connecticut Avenue, N.W., Suite 800
 Washington, D.C. 20036-2717

Online: www.omnicontests.com/aals/login/login.cfm

2008 AALS Faculty Recruitment Conference
HOTEL RESERVATION FORM

Methods for Making a Hotel Reservation

Call: (800) 228-9290
(Be sure to obtain a confirmation number from the Hotel.)

Group Code is FRCFRCA

Mail: Marriott Wardman Park Hotel
2660 Woodley Road, N.W., Washington, D.C. 20008

Fax: (202) 387-5397

Online: www.marriott.com/reservations/
Select District of Columbia, Washington, DC-
Marriott Wardman Park Hotel,
Enter code FRCFRCA

If mailing or faxing, use this form:

Name: _____

School/Organization: _____

Address: _____

City: _____

State: _____ Zip: _____

Daytime Phone: () _____ E-mail: _____

Sharing room with: _____

Arrival Date: _____ Check-in time 3:00 p.m.

Departure Date: _____ Check-out time 1:00 p.m.

I will arrive at the hotel after 12:00 midnight

Room type requested: Single Double (One Bed) Double (Two Beds)
 Non-smoking Smoking

If anyone in the room has a disability, please indicate the nature of the disability and special accommodations needed: _____

Mail or Fax to the Marriott Wardman Park as listed above.

Please Make Sure All Information Is Completed on
Both Pages of the Reservation Form.

2008 AALS Faculty Recruitment Conference

Hotel Reservation Form

November 6-8, 2008

SINGLE/DOUBLE: \$203 + 14.5% tax
(\$20 for third and each additional adult)

Cut Off Date: Reservations should be made no later than October 15, 2008. Rooms often sell out prior to this date. (See "Hotel Accommodations" in brochure)

Advanced Deposit:

The Marriott Wardman Park Hotel prefers one night's deposit (including 14.5% tax). I have:

- A. enclosed a check or money order for \$ _____
(Include the arrival date on the face of the check.)
- B. provided credit card information authorizing the deposit to be charged on my credit card (only those credit cards listed below may be used for an advance deposit) in the amount of \$ _____

Credit Card:

Credit card used: American Express Carte Blanche

Diners Club Discover MasterCard Visa

Credit Card Number: _____

Expiration Date: _____

Print Name as it appears on card: _____

Signature: _____

Reservations not guaranteed for late arrival are held until 6:00 p.m. on the arrival date. Guaranteed reservations may be cancelled without penalty as late as 6:00 p.m. on the arrival date.

Be sure to keep your confirmation number. Other major credit cards are welcome for check out. However, only those credit cards listed above may be used for room deposits.

Please Make Sure All Information is Completed on
Both Hotel Reservation Forms.



Association of American Law Schools

1201 Connecticut Avenue, NW, Suite 800
Washington, DC 20036

Non Profit Org.
U.S. Postage
PAID
Permit #418
Merrifield, VA