

*the improvement of the legal profession  
through legal education*

ASSOCIATION OF AMERICAN LAW SCHOOLS

**Workshop for New Law School Teachers**

**Workshop for Beginning Legal  
Writing Teachers**

**Workshop for Pretenured Minority  
Law School Teachers**

June 17 – June 21, 2009  
Washington, D.C.

[www.aals.org/nlt2009/](http://www.aals.org/nlt2009/)



Association of American  
Law Schools

## 2009 Committee on Professional Development

Dorothy Andrea Brown, Washington and Lee University School of Law  
Devon Wayne Carbado, University of California at Los Angeles School of Law  
Alfred Chueh-Chin Yen, Boston College Law School, **Chair**  
Laura Hines, University of Kansas School of Law  
Frederick M. Lawrence, The George Washington University Law School  
Leonard L. Riskin, University of Florida, Fredric G. Levin College of Law  
Charles D. Weisselberg, University of California, Berkeley School of Law  
Stephanie M. Wildman, Santa Clara University School of Law  
Reva B. Siegel, Yale Law School

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## Upcoming AALS Programs

For more information visit [www.aals.org/calendar/](http://www.aals.org/calendar/)

May 6-9, 2009

### **Conference on Clinical Legal Education**

Cleveland, Ohio

June 7-12, 2009

### **Mid-Year Meeting**

Long Beach, California

- Conference on Business Associations
- Workshop on Transactional Law
- Workshop on Work Law

January 6-10, 2010

### **Annual Meeting**

New Orleans, Louisiana

## Future Annual Meeting Dates and Locations

- January 4-8, 2011, San Francisco
- January 4-8, 2012, Washington, D.C.
- January 4-8, 2013, New Orleans

# About the Association of American Law Schools

The purpose of the Association of American Law Schools (AALS) is to improve the legal profession through legal education. AALS is an association of 171 law schools and serves as the law teachers' learned society. AALS is legal education's principal representative to the federal government and to other national higher education organizations and learned societies.

## Sections and Committees

As of January 2009, there are 92 sections, composed of faculty and administrators of member schools. To view the complete list of sections, visit:

[www.aals.org/sections/](http://www.aals.org/sections/). These sections present a variety of programs at the Annual Meeting, often provide listservs and mentoring for their membership, and conduct other activities of interest to their members.

Standing and special committees, established by action of the Executive Committee and appointed by the president, provide reports and policy advice to the Association. The standing committees are: Academic Freedom and Tenure, Audit and Association Investment Policy, Bar Admission and Lawyer Performance, Clinical Legal Education, Curriculum, Government Relations, Libraries and Technology, Membership Review, Professional Development, Recruitment and Retention of Minority Law Teachers, Research, Sections and Annual Meeting, and the *Journal of Legal Education* Editorial Board. Examples of special committees are those on Disability Issues, International Cooperation, Financing of Legal Education, Faculty Recruitment Practices, Pro Bono and Public Service Opportunities, and Racial Diversity.

## Annual Meeting

AALS Annual Meetings are held the first week in January. Over 3,500 law teachers, librarians, and law school administrators attend the Annual Meeting. The address at the Association luncheon and the Presidential programs are among the highlights. The bulk of the four-day Annual Meeting is devoted to programs

organized and presented by the individual sections. Day-long workshops on subjects of interest to a broad cross-section of legal education and extended section programs are held the first day of the conference. For more information about the AALS Annual Meeting, go to: [www.aals.org/am/](http://www.aals.org/am/).

## Professional Development Programs

AALS sponsors approximately eight programs per year, ranging in length from one-day workshops at the Annual Meeting to three-day conferences. These programs provide faculty with common interests an opportunity to exchange new ideas about teaching and scholarship, generally related to particular subject matter areas. The programs offered each year are selected by the Executive Committee based upon recommendations from the Professional Development Committee. For information on upcoming programs, go to:

[www.aals.org/calendar/](http://www.aals.org/calendar/)

### *Mid-Year Meeting:*

The Mid-Year Meeting—a unique combination of two two-day workshops and one three-day conference—allows participants to register for a single conference, both workshops, or all three programs at

a discounted price. The 2009 meeting will be held on June 7-12, in Long Beach, California and features a **Conference on Business Associations, Workshop on Transactional Law** and a **Workshop on Work Law**. For more information on the Mid-Year Meeting, go to: [www.aals.org/midyear/](http://www.aals.org/midyear/).

### *Conference on Clinical Legal Education:*

Each year AALS sponsors a meeting on Clinical Legal Education, which is intended for clinicians of all experience levels. The 2009 conference will be held on May 6-9 in Cleveland, Ohio. Through a range of plenary sessions, focused concurrent sessions, and small working group meetings, clinicians will examine the theme of reflection on their work and vision. For more information on AALS Clinical conferences and workshops, go to [www.aals.org/clinical/](http://www.aals.org/clinical/).

## AALS Directory of Law Teachers

The *Directory* is an annual publication that lists, by school, the full-time faculty and professional staff of all AALS member and fee-paid law schools. It also contains biographical sketches of over 10,000 full-time teachers and law librarians and lists full-time teachers by subject taught. There are also separate listings of minority law teachers and of law school professional staff such as directors of admissions, development, placement, or alumni relations.

## Workshop for Pretenured Minority Law School Teachers

June 17-18, 2009

## Workshop for New Law School Teachers

June 18-20, 2009

## Workshop for Beginning Legal Writing Teachers

June 20-21, 2009

Washington, D.C.

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### Workshop for Pretenured Minority Law School Teachers

#### Why Attend?

From their first day of teaching until tenure, minority law teachers face special challenges in the legal academy. At this workshop, diverse panels of experienced and successful law professors will focus on these issues as they arise in the context of scholarship, teaching and the tenure process. The workshop dovetails with the AALS Workshop for New Law School Teachers by providing sustained emphasis on the distinctive situations of pretenured minority law school teachers.

#### Who Should Attend

The Workshop will be of interest to newly appointed minority law teachers as well as junior professors who are navigating the tenure process and looking for guidance and support.

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### Workshop for New Law School Teachers

#### Why Attend?

At the 27th annual Workshop for New Law School Teachers, new law teachers will share their excitement, experiences and concerns with each other and with a roster of senior and junior faculty chosen for their track record of success and their diversity of scholarly and teaching approaches. These professors will pass along invaluable advice about teaching and testing techniques and tips for developing, placing and promoting one's scholarship. Speakers will also address how to manage the demands of institutional service, as well as the expectations of students and colleagues, along with special challenges that arise when confronting controversial topics. This year's Workshop has been restructured to provide expanded opportunities for small group interaction with speakers and other participants.

#### Who Should Attend?

The Workshop will benefit newly appointed faculty members, including teachers with up to two years of teaching experience.

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### Workshop for Beginning Legal Writing Teachers

#### Why Attend?

The Workshop is designed to offer new law faculty an introduction to the teaching of legal writing, research, and analysis. The workshop will address the basic tasks of the teacher of legal writing: classroom teaching, designing problems, conducting effective individual conferences, incorporating the teaching of legal research, and critiquing students' written work. Additionally, the workshop will address new teachers' scholarly development as well as institutional status issues.

#### Who Should Attend?

The Workshop will be of interest to new legal writing teachers and to all new teachers whose responsibilities include some teaching of legal writing.

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## When are These Workshops?

The **Workshop for Pretenured Minority Law School Teachers** will begin on Wednesday, June 17 with a reception followed by one day of plenary sessions and small group discussions. The workshop will conclude at 5:30 p.m. on Thursday, June 18.

The **Workshop for New Law School Teachers** will begin on Thursday, June 18, with registrants meeting in small group discussions at 5:30 p.m., followed by dinner and a reception and two days of plenary sessions and small group discussions. It is strongly encouraged that registrants plan to attend the first small group discussions on Thursday evening. The workshop will conclude at 3:30 p.m. on Saturday, June 20. The Thursday dinner speaker is the **Honorable Guido Calabresi, U.S. Circuit Court Judge, U.S. Court of Appeals, New Haven, Connecticut**. AALS Sections on Minority Groups and Women in Legal Education will host continental breakfasts, and Sexual Orientation and Gender Identity Issues will host informal evening gatherings.

The **Workshop for Beginning Legal Writing Teachers** will begin on Saturday, June 20, with registrants meeting in a plenary session followed by a reception and one day of plenary sessions and small group discussions. The workshop will conclude at 5:15 p.m. on Sunday, June 21.

## Where are These Workshops?

Workshop sessions and sleeping accommodations will be at The Marriott Wardman Park Hotel, 2660 Woodley Rd. NW, Washington, DC. The hotel room rate is \$239.00 for single or double occupancy. This rate is subject to a 14.5% sales tax. To make a hotel reservation: Visit [www.aals.org/nlt2009/](http://www.aals.org/nlt2009/) and click on "Hotel" tab (group code: NLTNLTA); or, complete the Hotel Reservation Request Form included in this brochure and mail it to the Marriott Wardman Park Hotel; or, if paying by credit card, either call (800) 228-9290 (Group name AALS New Law Teacher) or fax the form to (202) 387-5397.

Cut-off date for making a hotel room reservation is May 26, 2009.

**~Planning Committee for AALS Workshop for New Law School Teachers,  
Workshop for Pretenured Minority Law School Teachers,  
Workshop for Beginning Legal Writing Teachers**

Randy E. Barnett, Georgetown University, **Chair**  
Leonard M. Baynes, St. John's University  
Rachel E. Croskery-Roberts, The University of Michigan  
Okianer Christian Dark, Howard University  
Michael Green, Wake Forest University  
David S. Olson, Boston College  
Lisa Hope Nicholson, University of Louisville

## PROGRAM

### Workshop for Pretenured Minority Law School Teachers

Washington, D.C.

*Program is supported in part by a grant from the Law School Admission Council.*

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#### Wednesday, June 17, 2009

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5:30 - 7:00 p.m.

##### Registration

7:00 - 8:00 p.m.

##### AALS Reception

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#### Thursday, June 18, 2009

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8:30 - 8:50 a.m.

Coffee and Tea

9:00 - 9:15 a.m.

##### Welcome

Susan Westerberg Prager, AALS Executive Vice President and Executive Director

##### Introduction

Randy E. Barnett, Georgetown University and Chair, Planning Committee for the 2009 AALS Workshop for New Law School Teachers, Workshop for Beginning Legal Writing Teachers and Workshop for Pretenured Minority Law School Teachers

9:15 - 10:30 a.m.

##### Promotion and Tenure: Getting to Yes

G. Marcus Cole, Stanford Law School  
Joseph D. Harbaugh, Nova Southeastern University

Tanya Kateri Hernandez, George Washington University

A dance of courtship? Sink or swim? An arduous marathon? A minefield? How do, should and can pre-tenure faculty of color and their institutions actively own their tenure process? The tenureship process presents particular challenges for pre-tenure faculty of

color and this panel will discuss best practices for pre-tenure faculty members with respect to scholarship, teaching and service.

10:30 - 10:45 a.m.

Refreshment Break

10:45 a.m. - 12:00 p.m.

##### Teaching: Strategies to Success

Larry Cata Backer, Pennsylvania State University

Adrienne D. Davis, Washington University  
Serena Maria Williams, Widener University

There may be “born” teachers who are able to command the classroom and foster an environment that encourages student participation and trust without breaking a sweat. But for most of us, there are a variety of specific challenges to face in the classroom, particularly for minority and female colleagues. Often, minority teachers report more specialized challenges in the classroom stemming from classroom dynamics that are hard to spot and to know how to address. In this workshop, we identify and address particular issues that may be of concern for minority colleagues. How do I deal with difficult students? How do I ensure diverse participation in the classroom? How should I address the various differences among students—particularly racial or gender differences—and differences between students and myself? In this workshop, these teachers will offer some tips on how to plan and facilitate classroom teaching in both large and small venues, and to be a more effective teacher.

12:00 - 1:30 p.m.

**Law School Admission Council Sponsored Luncheon**

**History of People of Color in the Academy**

Rachel Moran, AALS President and  
University of California, Berkeley

1:45 - 2:45 p.m.

**Service: Strategies to Success**

Mark Niles, American University  
Enid Trucios-Haynes, University of Louisville

Although the service requirement is usually the most pleasant piece of the tenure puzzle, the eager new faculty member can easily be overwhelmed by service assignments. Often, minority colleagues face this pressure most acutely, particularly given the interest in generating greater visibility of diverse faculty and students, as well as efforts to ensure that important committees have the benefit of minority input. In this session, experienced professors will take you through Law Faculty Basic Training, and discuss the ins and outs of collegiality; the importance of attendance (and when attendance is not so important); how to identify potential mentors and allies; choosing the best opportunities for University, Law School and Community Service; and finally, when to say yes and how to say no. Special attention will also be paid to different types of service obligations colleagues may face on appointments, public service, and scholarship committees (to name just a few), and how to become an institutional team player while balancing other scholarly and teaching obligations.

2:45 - 3:45 p.m.

**Scholarship: Strategies to Success**

A. Mechele Dickerson, University of Texas  
Xuan-Thao Nguyen, Southern Methodist  
University

Clearly, scholarly production is crucial to one's becoming a professor. This panel will discuss the ins and outs of scholarship, particularly for the minority legal scholar who may face issues that differ somewhat from the average entry level law professor. How do I pick a topic? What kind of research should I perform? At what point should I be thinking about a scholarly agenda (as opposed to an idea for a particular paper)? How should I hire and use research assistants? What should my writing process look like? What do I do if I am stuck? At what stage should I circulate a draft? To whom should I circulate a draft? How do I deal with feedback? How do I identify allies and colleagues at other schools who will share an interest in my work? What conferences, fellowships, and awards should I think about as I develop as a scholar? What about blogging and other opportunities for interaction with others? How much does placement in law reviews matter? How should I think about the desirability of publishing in a second- or third-journal published at one law school as compared to the primary journal at another? And what about negotiating with other law reviews after I've received an acceptance-how do I maneuver in that world? This panel will engage these, among other, questions and prepare you for both short and long term success as a legal scholar.

3:45 - 4:00 p.m.

Refreshment Break

4:00 - 4:45 p.m.

**Small Group Discussions: Scholarship**

4:55 - 5:25 p.m.

**You Can Do This**

Blake D. Morant, Wake Forest University

**PROGRAM**  
**Workshop for New Law School Teachers**  
Washington, D.C.

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**Thursday, June 18, 2009**

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4:00 - 7:30 p.m.

**Registration**

5:30 - 6:30 p.m.

**Small Group Discussions** (by subject matter)

The planning committee strongly encourages attendance at this first set of small group discussions.

6:30 - 7:30 p.m.

**AALS Reception**

7:30 p.m.

**AALS Sponsored Dinner**

**Welcome**

Rachel Moran, AALS President and University of California, Berkeley

**Introduction**

Randy E. Barnett, Georgetown University and Chair, Planning Committee for the 2009 AALS Workshop for New Law School Teachers, Workshop for Beginning Legal Writing Teachers and Workshop for Pretenured Minority Law School Teachers

Speaker: **The Honorable Guido Calabresi, U.S. Circuit Judge, U.S. Court of Appeals, New Haven, Connecticut**

In a career spanning 50 years, Guido Calabresi has achieved fame as a teacher, scholar, law school dean, and now a federal judge. In this keynote address, Judge Calabresi movingly describes the unique joys of being a law professor, and offers his experienced take on how to excel at each of the roles that legal academics must perform.

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**Friday, June 19, 2009**

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8:00 - 8:50 a.m.

**AALS Section on Women in Legal Education Coffee and Breakfast Pastry with Questions and Answers**

8:30 - 8:50 a.m.

**Coffee and Tea**

9:00 - 10:30 a.m.

**Welcome**

Susan Westerberg Prager, AALS Executive Vice President and Executive Director

**Scholarship**

Angela J. Davis, American University  
Cheryl Hanna, Vermont Law School  
Lawrence B. Solum, University of Illinois

Professors Davis, Hanna and Solum will address the hard questions about the “how-to” of scholarship. How do you start the writing process and manage competing demands on your time? When, where and how should you submit your manuscript? How do you handle student editors? What can you do to promote your scholarship after it appears? How do you develop a sustained body of work that merits the recognition of your peers?

10:30 - 10:45 a.m.

**Refreshment Break**

10:45 - 11:30 a.m.

**Concurrent Sessions**

11:30 a.m. - 12:15 p.m.

**Concurrent Sessions**

12:15 p.m. - 1:30 p.m.

**AALS Luncheon**

1:45 - 2:45 p.m.

**Preparing for Your First Semester of Teaching**

Dorothy Andrea Brown, Emory University  
Graeme B. Dinwoodie, Chicago-Kent College of Law

2:45 - 3:00 p.m.

Refreshment Break

3:00 - 4:15 p.m.

**Small Group Discussions**

4:15 - 5:15 p.m.

**Biggest Triumphs and Mistakes: Junior Faculty Perspectives**

Shahram Dana, The John Marshall Law School (1st year)

Cara H. Drinan, Catholic University (2nd year)

Janai S. Nelson, St. John's University (3rd year)

This panel will include three "alumni" of past AALS New Law School Teachers Workshops. They will address the variety of issues and challenges new law teachers face and tell you what they wish they knew then that they know now.

5:15 - 6:00 p.m.

**Small Group Discussions**

6:00 - 7:00 p.m.

**AALS Reception**

6:00 - 6:30 p.m.

**AALS Section on Sexual Orientation and Gender Identity Issues Informal Gathering**

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**Saturday, June 20, 2009**

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8:00 - 8:50 a.m.

**AALS Section on Minority Groups Coffee and Breakfast Pastry with Questions and Answers**

8:30 - 8:50 a.m.

Coffee and Tea

9:00 - 10:00 a.m.

**Learning Theory**

Paula Lustbader, Seattle University  
Laurie B. Zimet, University of California, Hastings

Most new law professors model their teaching on how they were taught. While this is valuable and inevitable, it also helps to be aware of the research that has been done in recent years on how students best learn. Professors Lustbader and Zimet provide a basic introduction to these theories explain how they can practically be applied in the law school classroom.

10:00 - 11:00 a.m.

**Challenging Conversations**

William N. Eskridge, Jr., Yale Law School  
Andrew E. Taslitz, Howard University

Even traditional law school courses raise new and controversial issues that can seem like a mine field for the new professor. While some choose to shy away from these topics, Professors Eskridge and Taslitz offer their special insights on how to tackle these types of subjects with sensitivity and enhance one's teaching by doing so.

11:00 - 11:15 a.m.

Refreshment Break

11:15 a.m. - 12:15 p.m.

**Small Group Discussions**

12:15 - 1:30 p.m.

### **AALS Luncheon - Blogging**

Randy E. Barnett, Georgetown University  
Douglas A. Berman, Ohio State University  
Christopher J. Borgen, St. John's University

Moderator: Lawrence B. Solum, University of Illinois

The Internet provides law professors with alternative avenues for conveying their ideas to readers. Blogging has allowed many professors to become well known within their fields as well as to a broader audience. Yet blogging also can be a professionally hazardous. On this panel, moderated by Professor Solum (Legal Theory Blog), Professors Berman (Sentencing Law and Policy Blog), Borgen (Opinio Juris) and Barnett (The Volokh Conspiracy) offer their tips for success as well as caveats for the new professor who may be contemplating entering the world blogging.

1:45 - 2:45 p.m.

### **Exam Preparation, Reading, Grading, Review and Course Evaluation**

Eric R. Claeys, George Mason University  
Francisco X. Valdes, University of Miami

Writing and grading exams are an essential, if onerous, part of the law professor's job. Professors Claeys and Valdes offer crucial advice for avoiding the most common pitfalls and achieving fairness in the evaluation of student performance. They will also address issues of reviewing course material with students as well as how to make the most of student course evaluations.

2:45 - 3:30 p.m.

### **Navigating Law School Politics**

Randy E. Barnett, Georgetown University and Chair, Planning Committee for the 2009 AALS Workshop for New Law School Teachers, Workshop for Beginning Legal Writing Teachers and Workshop for Pretenured Minority Law School Teachers

All new law professors immediately confront the challenge of faculty (small "p") politics. Some must also deal with special problems associated with their (big "P") Politics. In his concluding address, Professor Barnett offers his advice on how to mitigate these problems while staying true to one's convictions.

## PROGRAM

### Workshop for Beginning Legal Writing Teachers

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#### Saturday, June 20, 2009

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4:30 - 7:00 p.m.

#### Registration

5:30 - 6:30 p.m.

#### The History and Mission of Legal Writing Programs

Mary Beth Beazley, Ohio State University

6:30 - 7:30 p.m.

#### AALS Reception

12:45 - 2:00 p.m.

#### AALS Sponsored Luncheon

#### Scholarship

Anne Enquist, Seattle University

2:00 - 3:00 p.m.

#### Teaching Legal Research

Amy E. Sloan, University of Baltimore

3:00 - 3:15 p.m.

#### Refreshment Break

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#### Sunday, June 21, 2009

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8:00 - 8:30 a.m.

#### Coffee and Tea

8:30 - 8:45 a.m.

#### Welcome

Susan Westerberg Prager, AALS Executive Vice President and Executive Director

Randy E. Barnett, Georgetown University and Chair, Planning Committee for the 2009 AALS Workshop for New Law School Teachers, Workshop for Beginning Legal Writing Teachers and Workshop for Pretenured Minority Law School Teachers

8:45 - 9:45 a.m.

#### Designing Assignments

Diana Donahoe, Georgetown University

9:45 - 10:45 a.m.

#### Critiquing

Craig T. Smith, Vanderbilt University

10:45 - 11:00 a.m.

#### Refreshment Break

11:00 a.m. - 12:45 p.m.

#### Small Groups on Critiquing

3:15 - 4:15 p.m.

#### Managing Your Student Conferences

Mary Beth Beazley, Ohio State University

4:15 - 5:15 p.m.

#### Putting It All Together: Constructing Your Course

Patricia Broussard, Florida A & M University  
Nancy J. Soonpaa, Texas Tech University

## Meeting Information

### Local Transportation

Reagan National Airport is located eight miles from the Marriott Wardman Park Hotel; taxi fare is approximately \$18.00 one way; add \$1.00 for fuel charge and \$1.00 during rush hour (use DC metered cab). Super Shuttle provides door-to-door service (with other stops) to the Hotel at a cost of \$14.00 each way. The Super Shuttle booths are located in the baggage claim areas in both the north and south ends of the terminal. 24-hour advance reservation is required for the return to the airport. Call (800) 258-3826 for reservations and information or visit [www.supershuttle.com](http://www.supershuttle.com) for online reservations. To ride the Metro (Washington, D.C.'s subway system) to the Hotel, take the Yellow Line to Gallery Place and change to the Red Line (heading toward Shady Grove) to the Woodley Park/Adams Morgan/National Zoo Metro station for the Marriott Wardman Park Hotel.

Dulles International Airport is about 27 miles from the Hotel; taxi fare is approximately \$65.00 each way (use metered cab). Super Shuttle provides door-to-door service (with other stops) to the Hotel for \$29.00 each way. Go to the Ground Transportation desk in the baggage claim area to purchase a ticket. You can then proceed to the Super Shuttle boarding area located on the lower level, outside at curb ID or IF. 24-hour advance reservation is required for the return to the airport. Call (800) 258-3826 for reservations and information or [www.supershuttle.com](http://www.supershuttle.com) for online reservations.

Baltimore-Washington International Airport (BWI) is approximately 40 minutes in non-rush hour from the Hotel. Taxi fare from BWI is approximately \$75.00. Super Shuttle provides door-to-door service (with other stops) to the hotel for a fare of \$31.00 each way. Go to lower level and follow signs to the Ground Transportation desk located between carousels 6 and 7. 24-hour advance reservation is required for the return to the airport. Call (800) 258-3826 for reservations and information or [www.supershuttle.com](http://www.supershuttle.com) for on-line reservations. The MARC Train runs round trips between BWI to Union Station in Washington, D.C. Monday through Friday. Go to the Amtrak MARC shuttle stop on the lower level ground transportation area outside of baggage claim. Shuttles to the train stop depart every 15 minutes. One-way fare is \$6.00, round-trip \$12.00; Visa and MasterCard are accepted. The trip to Union Station will take approximately 38 minutes. From Union Station you can take a taxi or the Metro Red Line to Woodley Park/Adams Morgan/National Zoo Metro stop for the Marriott Wardman Park Hotel. Call (800) 325-7245 (Penn Line information) for additional information. Contact Amtrak at [www.amtrak.com](http://www.amtrak.com) or (800) 872-7245 for information on weekend travel.

Union Station is four miles from the Hotel; taxi fare is approximately \$12.00; add \$1.00 for a fuel charge and add \$1.00 during rush hour (7:00-9:30 a.m. and 4:00-6:30 p.m.). Union Station services both Amtrak and Metro (Washington, D.C.'s subway system). On Metro, take the Red Line directly to Woodley Park/Adams Morgan/National Zoo metro station for the Marriott Wardman Park Hotel.

## **Meeting Information** *(continued)*

### **City Transportation**

The Washington, D.C. subway system is called Metro. The Marriott Wardman Park Hotel Hotel is located on the Red Line –exit Woodley Park/Adams Morgan/National Zoo metro stop. Metro hours of operation:

- \* Metro operates seven days a week.
- \* Rail stations open at 5:00 a.m. on weekdays and 7:00 a.m. on Saturday
- \* Metro closes at midnight (3:00 a.m. on Fridays and Saturdays).
- \* When traveling late at night, be sure to check the scheduled departure time for the last metro train. At many stations, the last metro train departs before midnight (3:00 a.m. on Fridays and Saturdays) so it is important that you allow enough time to enter the system and board the train. Last metro train departure times are posted at each station kiosk.

### **Parking**

The Marriott Wardman Park Hotel garage, located on the Woodley Road entrance to the hotel, is open 24 hours a day; self and valet parking available. Rates are per 24 hours - \$31.36 for self-parking and \$36.96 for valet parking.

### **Child Care**

Child care can be arranged through the Hotel's Concierge by calling (202) 328-2934. Neither the Marriott Wardman Park Hotel nor AALS recommends these services but provides this information for your reference.

### **Suggested Attire**

Business casual attire is suggested. Bring a sweater or jacket to workshop sessions. It is challenging for a Hotel to regulate the temperature in meeting rooms so it could be cold or warm (although warm is less likely).

# Registration Form for 2009 AALS Workshop for Pretenured Minority Law School Teachers, New Law School Teachers and Beginning Legal Writing Teachers

## How Do I Register?

You may register for one, two or all three Workshops using one of the methods below.

You can register using the form in this page, or download the registration form at: [www.aals.org/nlt2009/](http://www.aals.org/nlt2009/)

1. The registration form can be faxed if paying by American Express, MasterCard or Visa to (202) 872-1829
2. The registration form can be mailed with payment directly to AALS at:  
1201 Connecticut Avenue, NW, Suite 800, Washington, DC 20036-2605.

Please note that payment is necessary for admission to the Workshop(s). A confirmation letter for your paid registration will be mailed. If you have not received a confirmation letter, call AALS at (202) 296-1662 to verify your registration.

**On-Site Registration:** If your form with payment has not arrived at AALS by June 11, 2009, it will be necessary for you to register on-site. There is an additional charge of \$25 to register on-site. AALS accepts cash, personal checks, school checks, American Express, MasterCard and Visa for on-site payment.

**Refund Policy:** The registration fee will be refunded in full for cancellations through June 3; a refund less \$50, which covers administrative costs, will be given for cancellations received June 4 through June 10; 50% of the registration fee will be refunded for cancellations received June 11 through June 15; and no refunds will be given after June 15. Call AALS at (202) 296-1662 or email [registration@aals.org](mailto:registration@aals.org).

If you require a disability-related accommodation, please call AALS by May 15 at (202) 296-8851 or send an email to [disability@aals.org](mailto:disability@aals.org).

## Please print. Do not use red ink or pencil.

\*Badge name will appear as listed in the AALS *Directory of Law Teachers*

Name \_\_\_\_\_

Law School \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Check here if you agree to have your e-mail address printed on a registration list which will be distributed to all workshop attendees (including exhibitors).

Vegetarian meals (no dairy, no animal products)

### Workshop for New Law School Teachers:

For purposes of assigning small groups, please select one:

- Admin. Law  Business Organizations  Civil Procedure  
 Con. Law  Contracts  Criminal  Evidence  
 Family Law  International  Legal Writing  
 Professional Responsibility  Property  Skills  
 Specialty Courses  Taxation  Torts  Trusts-Estates

I will attend the following AALS Section Coffees:

- Fri., June 19, 8:00-8:50 am – Section on Women in Legal Education  
 Sat., June 20, 8:00-8:50 am – Section on Minority Groups

### Payment Information

Check (made payable to AALS in U.S. dollars). Mail form and payment to AALS, 1201 Connecticut Avenue, Suite 800, Washington, DC 20036

American Express  MasterCard  Visa  
 Fax: (202)872-1829

Print Name on Credit Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Exp. Date: \_\_\_ / \_\_\_ (required for processing)

I authorize this charge on my credit card:

Signature of Cardholder \_\_\_\_\_

Date \_\_\_\_\_

Type of Registration	Received by May 20	Received After May 20	Amount
<b>Workshop for Pretenured Minority Law School Teachers</b>			
Faculty of Member and Fee-Paid Schools	\$255	\$305	
Faculty of Non Fee-paid Law Schools	\$330	\$380	
<b>Workshop for New Law School Teachers</b>			
Faculty of Member and Fee-Paid Schools	\$550	\$600	
Faculty of Non Fee-paid Law Schools	\$600	\$650	
<b>Workshop for Beginning Legal Writing Teachers</b>			
Faculty of Member and Fee-Paid Schools	\$255	\$305	
Faculty of Non Fee-Paid Law Schools	\$330	\$380	
<b>Combined Workshops: New Law School Teachers and Pretenured Minority Law School Teachers or Beginning Legal Writing Teachers (discounted fee, check box below)</b>			
Faculty of Member and Fee-Paid Schools	\$660	\$710	
Faculty of Non Fee-Paid Law Schools	\$710	\$760	
<b>All Three Workshops (discounted fee)</b>			
Faculty of Member and Fee-paid Schools	\$770	\$820	
Faculty of Non Fee-Paid Law Schools	\$820	\$870	

### Complete this section only if registering for Two Workshops:

- I will attend New Law School Teachers AND Pretenured Minority Law School Teachers  
 I will attend New Law School Teachers AND Beginning Legal Writing Teachers

**Hotel Reservation Form**  
**Workshop for Pretenured Minority Law School Teachers,**  
**Workshop for New Law School Teachers,**  
**Workshop for Beginning Legal Writing Teachers**

June 17-21, 2009

The Marriott Wardman Park is pleased to have been chosen as the host hotel for these workshops. You can make a hotel reservation online, by phone, fax or mail.

**Online:** Visit [www.aals.org/nlt2009/](http://www.aals.org/nlt2009/) and click "Hotel" (group code NLTNLTA)

**Phone:** Call (800) 228-9290. Be sure to indicate Group Code: "AALS New Law Teacher" and confirm the rate of \$239 plus 14.5% sales tax for a single or double, plus \$20 for third and each additional adult.

**Fax:** Complete this form and fax to:  
(202) 387-5397

**Mail:** Complete this form and mail it to Marriott Wardman Park Hotel, 2660 Woodley Road, NW, Washington, D.C., 20008

**Room Rates:** Single/Double: \$239.00 plus 14.5% sales tax plus \$20.00 for third and each additional adult.

**CUT-OFF DATE: May 26, 2009**

Please note: Making a reservation prior to the cut-off date does not guarantee availability of the AALS rate. To ensure accommodations, please make your hotel reservation early.

Be sure to keep your confirmation number. Other major credit cards are welcome for check-out, however, only those listed on this page are accepted for room deposits.

Reservations not guaranteed for late arrival are held until 6:00 p.m. on the arrival date. Guaranteed reservations may be cancelled without penalty by 6:00 p.m. on arrival date.

**Guest Information**

Guest Name: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone: (H) ( ) \_\_\_\_\_

(W) ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

Arrival Date and Time: (check-in time 3:00 p.m.) \_\_\_\_\_

Departure Date and Time: (check-out time 12:00 p.m.) \_\_\_\_\_

I will arrive at the hotel after 12:00 midnight

Share with: \_\_\_\_\_

Room Type Requested:

King  Double/Double (2 beds)

If anyone in the room has a disability, please indicate the nature of the disability and any special accommodations needed

\_\_\_\_\_

\_\_\_\_\_

I would like to guarantee my reservation for late arrival (after 6:00 p.m.)

Deposit Enclosed:  Check or Money Order \$ \_\_\_\_\_

American Express  Carte Blanche  Discover  Diners Club

MasterCard  Visa

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Print Name as it Appears on Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_



Association of American Law Schools

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Washington, DC 20036

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