

## AALS REGISTRATION INSTRUCTIONS

Please note the Housing Reservation Form with deposit is sent to a different destination than the Annual Meeting Registration Form and registration fee. Please read the important information below and retain copies for your records. You may also register online at [www.aals.org/am2007/](http://www.aals.org/am2007/).

Each law school teacher and employee must fill out a separate registration form and pay the meeting registration fee. The registration fee includes admission to all AALS programs (excluding the special fee events listed on this page). Those attending a single event or session at the Annual Meeting must pay the full registration fee (except for Institutional Advancement professionals attending only the Section on Institutional Advancement program who will pay a separate fee for that program; please contact the AALS if you wish to register for that program ONLY and have not received the separate registration form).

**Spouse/Significant Other:** If your spouse or significant other, who is not a law school employee or a law student, is attending, please list him or her on this form. By listing them on your form, your spouse or significant other will receive a badge which they will need to attend any AALS program including the Gala Reception. Also, if you are buying a luncheon ticket for your spouse or significant other, you must list that person on this form. Please note that the law student registration fee does not include a spouse or significant other's attendance at the AALS Annual Meeting.

**Meeting Sign-up:** Please review the program in this brochure and indicate the meetings you plan to attend by writing the corresponding event codes in the boxes provided. You will find the **blue codes** immediately to the left of the program name (e.g. [5510] Section on Criminal Justice).

**Gala Reception** (included with registration). Tickets for the Gala Reception are not required for Annual Meeting registrants: the 2007 AALS white badge is your ticket. This also applies to a spouse or significant other listed on the pre-registration form. Additional guest tickets are only available for sale on-site for registrants' children for the following prices: 5-11 yrs.: \$40; 12-20 yrs.: \$65, 21 and over: \$95. Please indicate if you plan to attend the Gala [4500] by writing the corresponding event code in the boxes provided on the Registration Form under "Meeting Sign-Up."

**Meeting Registration Fee:** Please find your appropriate fee in the chart on the registration form and enter that fee in the box on the right under "Amount." Please note that this fee includes admission to all AALS programs (excluding events requiring ticket purchase [green codes].) Registrations are not processed without payment. Please do not send your registration form without payment included.

**Registration Confirmation:** Confirmations will be mailed to the address provided on this registration form for faxed and mailed registrations. Those who register via the website will receive an e-mail confirmation as well as a confirmation through the mail.

**Refund Policy:** All fees will be refunded less a \$20 processing fee to those whose written requests are received by AALS before December 11, 2006. Contact the AALS by fax, (202) 872-1829, or e-mail [registration@aals.org](mailto:registration@aals.org). No refunds will be given for cancellations of registration and/or event fees received after December 11, 2006.

### Events Requiring Ticket Purchase

[green codes]

#### I. Association

**Luncheon** - A luncheon ticket may be purchased with this form. The price is \$60. Luncheon tickets will also be available at On-Site Registration, subject to availability.

**2. Field Trips** - Ticket purchase in advance of the Annual Meeting is recommended. Priority is given to faculty first and space is limited. One ticket per registrant may be pre-purchased and, if space is available, tickets may be purchased on-site for spouses/significant others.

#### 3. Section Events Requiring Tickets (field trips and meals)

Space for all of these events is limited. Section events are only open to AALS Annual Meeting registrants.

The table below lists all of the Section events that require tickets. Indicate the tickets you want to purchase by writing the corresponding code, the number of tickets you are purchasing and the price per ticket in the area provided on the registration form.

Indicate on the registration form if you prefer vegan lunches.

Section Events Requiring Ticket Purchase	Code	Price
Environmental Law and Natural Resources Law Field Trip <sup>1</sup>	1402	\$82
North American Cooperation Field Trip <sup>1</sup>	1403	\$86
Academic Support Continental Breakfast <sup>2</sup>	1404	\$28
Clinical Legal Education Luncheon <sup>2</sup>	1405	\$60
Criminal Justice Luncheon <sup>2</sup>	1406	\$60
Evidence Luncheon <sup>2</sup>	1407	\$60
Graduate Programs for Foreign Lawyers Continental Breakfast <sup>2</sup>	1408	\$28
Indian Nations and Indigenous Peoples Breakfast <sup>2</sup>	1409	\$30
Institutional Advancement Luncheon <sup>2</sup>	1410	\$60
Labor Relations and Employment Law Continental Breakfast <sup>2</sup>	1411	\$28
Law Libraries Luncheon <sup>2</sup>	1412	\$60
Law, Medicine and Health Care Breakfast <sup>2</sup>	1413	\$30
Legal Writing, Reasoning and Research Luncheon <sup>2</sup>	1414	\$60
Mass Communication Law Luncheon <sup>2</sup>	1415	\$60
Minority Groups Luncheon <sup>2</sup>	1416	\$60
Pre-Legal Education and Admission to Law School Breakfast <sup>2</sup>	1417	\$28
Property Law Breakfast <sup>2</sup>	1418	\$30
Sexual Orientation and Gender Identity Luncheon <sup>2</sup>	1419	\$60
Socio-Economics Luncheon <sup>2</sup>	1420	\$60
State and Local Government Breakfast <sup>2</sup>	1421	\$30
Women in Legal Education Continental Breakfast <sup>2</sup>	1422	\$28

<sup>1</sup> Ticket purchase in advance of Annual Meeting is recommended. Priority is given to faculty first and space is limited. One ticket per registrant may be pre-purchased and, if space is available, tickets may be purchased on-site for spouses/significant others.

<sup>2</sup> All event tickets will be for sale (if available) on Tuesday, January 2. Thereafter tickets will be for sale up to 24 hours prior to each meal event.

### Deadlines

- **Early Bird Deadline:** Registrations with payment must be received by November 10.
- If you are mailing your form and want to register after November 24, we suggest that you send your registration form and check using the U.S. Postal Service's Express Mail Service because no other service can deliver to a post office box.
- If your form will not be received at the AALS office by December 15, 2006, please register online or on-site; online registration will be available until December 29.

